

**BOARD OF TRUSTEES MEETING**

**January 13, 2025; 7:00pm**

**AGENDA**

**Call to Order:**

**First Public Comment (limited to 15 minutes):**

**Departments and Committees Reports:** (Submitted reports are filed with Clerk)

A. Building Department: Building Inspector, Erin Reis.

B. Police Department: Acting Chief J. Alessi; Police Commissioner Pete Minahan.

C. Fire Department: Chief P. Rideout; Fire Commissioner Melony Spock.

D. DPW: Foreman P. Genovese; Wastewater/Water Commissioner Ralph O'Mara-Garcia, Streets & Snow Removal Commissioner Karyn Schassler.

**Approve Minutes of December 9, 2024:**

**Approve the December 2024 Budget to Actuals:**

**New Business:**

**Resolution 1 of 2025** – To authorize the DPW to hold the annual “Bulk Trash Drop-Off Days” during the week **May 12-15, 2025**.

**Resolution 2 of 2025** – To authorize CPD assistance in the Village during the Toad Strangler Bike event, which will be held on Sunday, April 13, 2025 by the Capital Bicycle Racing Club (CBRC), pending receipt of signed contract and insurance certificate.

(Note - Farmer's Daughter approved for Sunday, May 18, 2025 per RES 187/2024, pending receipt of signed contract and insurance certificate).

**Resolution 3 of 2025** – To approve a one-time **sewer relief** request submitted by resident **Louie Metzner, 49 Church St, account# 600-1**, in the amount **\$567.85** due to a leak in a crawl space. (Photo evidence provided by the resident).

**Resolution 4 of 2025** – To appoint Thad Harshberger as a member of the Zoning Board of Appeals, effective immediately.

**Resolution 5 of 2025** – To authorize the treasurer to pay 50% down, or \$\_\_\_\_\_ to Bradway Plumbing for emergency repair of the Tracy Memorial heating system. Total estimated cost of the repair is approximately \$\_\_\_\_\_.

**Resolution 6 of 2025** - To establish a drop-off zone at #32 Woodbridge Ave from 8am-3pm on school days. (southbound side, near the American Legion and existing crosswalk).

**Items for Discussion or Mention:**

- a. NYSDOT Multi-model #4 funding for paving and drainage Austerlitz St from Route 295 to Jones Ave \$12,060 (Project #8MS110.30A MM4).
- b. FYI, KISS 2025 dates: March 10-21, June 2-13, Sept. 8-19, Dec. 8-19.
- c. Anything about Lead service line project
- d. County transportation
- e. HVRT status
- f. UV disinfection project
- g. 2<sup>nd</sup> water source
- h. County Waste Collection – reminder re: weight, size, proper stickers
- i. Register for NYCOM Winter Legislative Meeting to be held February 2-4, 2025
- j. Gazebo – white lights year-round? (Schassler)
- k. Lighting in the Plaza (Schassler)
- l. Continue discussion re: To establish temporary/trial drop-off zone on Park Row/Morris Memorial. (Alessi)

**Second Public Comment Period (limited to 15 minutes):**

**Executive Session:** For discussion of proposed, pending, or current litigation.

**Adjournment:**

**Next meeting:** February 10, 2025 7:00pm

**Meeting Place**

**VILLAGE OF CHATHAM, NEW YORK  
TRACY MEMORIAL BUILDING, 77 MAIN STREET, CHATHAM, NY 12037**