

Board of Trustees

June 27 2024, 4:30pm

MINUTES
Special Meeting

Call to Order: 4:33pm by Mayor Howe

Present: Mayor John Howe; Trustees P. Minahan, R. O'Mara-Garcia; Attorney K. Dow; Deputy Clerk S. Davis.

Resolution 123 of 2024: *"To Correct the Budget Line Funding Source for Two Invoices."*

Motion to accept resolution made by P. Minahan and seconded by R. O'Mara-Garcia. All approved. Motion passed.

(Refer to the attached document for full text of the approved resolution 123 of 2024.)

Adjournment: *Motion made by P. Minahan and seconded by R. O'Mara-Garcia to adjourn the meeting. All approved at 4:38pm.*

Next meeting: *July 8, 2024; 7:00pm*

Meeting location: *Tracy Memorial Village Hall, 77 Main Street, Chatham, NY 12037*

Respectfully submitted,
Desiree Kelleher,
Village Clerk

(6/28/24)

Board of Trustees Village of Chatham

RESOLUTION

Number 123 of 2024

To Correct the Budget Line Funding Source for Two Invoices

WHEREAS, on May 13, 2024, the Board of Trustees of the Village of Chatham approved Resolution 84 of 2024 “To approve the use of funds in the Hudson and Houseman Avenue Water Main Reserve Fund in the amount of \$33,989.54 to cover invoices for services and purchases made in March, April, and May which were applied to the Village Budget line 83402 (Transmission Equipment)”; and

WHEREAS, two invoices, each in the amount of \$9,000, were erroneously included and should have been assigned to budget line 83404 (Transmission CE) and paid for by use of funds from the Water Fund Unallocated Fund Balance rather than out of the said reserve fund,

NOW, THEREFORE BE IT RESOLVED, that the approval to use funds in the Hudson and Houseman Avenue Water Main Reserve Fund in the amount of \$33,989.54, as set forth in Resolution 84 of 2024 adopted May 13, 2024, is modified and amended to reduce the amount of such authorization by \$18,000 to an authorization of \$15,989.54 to be expended from such reserve account for the purposes set forth in Resolution 84 of 2024; and

BE IT FURTHER RESOLVED, that two invoices from LaBella Associates each in the amount of \$9,000, as included in Resolution 84 of 2024, are to be applied to the Water Budget Line 83404 (Transmission CE) rather than to line 83402 (Transmission EQ); and

BE IT FURTHER RESOLVED, that the use of funds in the amount of \$18,000 from the Water Fund budget line 83404 for the payment of two \$9,000 invoices from LaBella Associates is hereby approved; and

BE IT FURTHER RESOLVED, that the 2023-24 Village of Chatham Water Fund budget is hereby corrected, amended and modified as follows:

- Appropriation to expense line 83404 (Transmission CE) is increased by eighteen thousand dollars (\$18,000.00)
- Funds to be used to pay such appropriation shall be drawn from Assigned Unappropriated Fund Balance line 915.12.
- All necessary sums and totals of budgeted appropriations and revenues shall be adjusted accordingly.

June 27, 2024

Village of Chatham, New York
Tracy Memorial Village Hall
77 Main Street
Chatham, NY 12037