

## PLANNING BOARD MEETING

Monday, July 22, 2024; 7:00pm

### MINUTES

**Call To Order Regular Meeting:** 7:00pm by Chairman Herrick.

**Present:** Chairman D. Herrick; Members F. Iaconetti, L. Korda, J. Sesma; Village Attorney K. Dow; Mayor J. Howe; Trustee and PB Liaison K. Schassler; Code Enforcement Officer Building Inspector E. Reis; Clerk D. Kelleher; Deputy Clerk S. Davis, Jr.; Applicants Dana Johnson, Natalia de Amorim.  
**Not present:** Member W. Harris-Braun.

**Old Business:** (None)

#### **New Business:**

**1. Application #2024- 076A: Tax Map #66.10-1-6; Applicant Dana L. Johnson; (property owner/Sara Sui); 20 Main Street, Chatham, NY 12037;** Minor Site Plan Amendment for Historic Review only for painting of the portico above the front entrance door and side apartment door only; paint chip provided. Replace awning with all black; color chip provided.

*-Applicant revised application to remove the awning, but not replace it, which will also expose existing "hand painted windows" that are tucked under the awning and no one can see. Applicant would also like to remove the metal "awning" from over the apartment door, and not replace it.*

*-Although the building itself was built in 1974, with Historic preservation in mind and indicating that "turquoise became popular 1910-1925", the applicant proposed Benjamin Moore #2057-20 Galapagos Turquoise for the apartment door (changing from the current red color), and for the portico above the door (changing from current "painter's tape blue"). Sample of Benjamin Moore #2057-20 Galapagos Turquoise provided for file.*

*-Motion by F. Iaconetti, and seconded by L. Korda, to approve Application #2024- 076A: Tax Map #66.10-1-6; 20 Main Street, for the painting of the portico over the front entrance door and the painting of the side entrance door. The removal of the existing cloth awning and the existing metal awning located over the apartment door. The paint color is based on color sample submitted which is Benjamin Moore 2057-20 Galapagos Turquoise. The motion was approved by all.*

**2. Application #2024-099: Tax Map #66.6-1-19; Applicant: JC AND ME, LLC; 19 Central Square, Chatham, NY 12037;** Per Ch. 110-150 Minor Site Plan Application for Historic Review only, for removing entire façade of PCP Realtor only and replacing it per photo provided by applicant.

*-Stop Work Order Legal Notice (demolition, construction, alterations, repairs, or use) was issued by E.Reis on July 16, 2024 due to work being started without proper permit. The applicant is planning to replace the façade "as it was" but discussed changes to details of the appearance of the front which are not "as it was". These changes must be reviewed and approved by the Planning Board at the next planning Board meeting, and before changes are implemented. In the meantime, the Building Inspector will issue a revised building permit and lift the Stop Work Order. The applicant may then move ahead with interior portion of the front wall that will not be visible on the exterior until the Planning Board has approved any proposed changes to the façade. The applicant may work on framing, insulation, electrical, foundation, flooring and rear exit stairs. The applicant may NOT continue working on the visible front exterior of structure including but not limited to the installation of the front windows, door, siding, front light fixtures, or finishing of awning/roof.*

-Motion by F. Iaconetti, seconded by L. Korda, to table the application until the applicant is able to provide the requested information/items. Motion to table the application was approved by all.

**The Planning Board requested that the applicant provide the following additional information to the Building Inspector as soon as it is available, but no later than August 22, 2024:**

1. Indicate on a drawing, the dimension and placement location of each item on the building.
2. For each item to be installed on the front, and/or visible from the front, please indicate if the item itself existed as part of the building prior to the façade being removed and is now being reinstalled/reused.
3. If the item itself is being replaced with a new one, please provide brochure/manufacturer specs and specific details of the replacement including size, material, and color. Provide manufacturer paint color sample with manufacturer brand and name of color to identify the specific color).

**New Exterior Sign?** (If reusing the existing sign and installing it exactly in the same location on the building, no review necessary). If the sign and/or location is new, provide spec sheet showing size, shape, colors (with samples), location on building, how will it be installed.

**New Front Entrance Door?** (If reusing the existing front door and installing it exactly in the same location on the building, no review necessary). Provide manufacturer brochure/spec sheet showing material, size, color (with paint color chip if painting), and placement on building.

**New Windows?** Provide manufacturer brochure/spec sheet identifying material, size, shape, color (with paint color chip if painting exterior), placement on building.

**New Siding?** Provide manufacturer brochure/spec sheet indicating type (clapboard?), material (LP Smart Siding?), size, color (with paint chip sample), placement on building.

**New Windows/Door Trim?** Provide profile detail, material, size, and color (with paint color sample chip).

**New Lighting?** Provide manufacturer brochure/spec sheet with picture showing material, size, color/finish, and indicate specifically the quantity and installation location on the building.

**New roof overhang (Awning) finishing treatment?** Standing Seam metal roof? Provide manufacturer brochure/spec sheets identifying material, color, and what it will look like on the building.

**Other Business/Opinion from PB for ZBA/BOT:** (None).

-No new applications were submitted to the ZBA this month.

**Public Comments:** None.

**Approve Minutes:** June 24, 2024 PB meeting.

**Adjournment:**

**Next Planning Board meeting:** August 26, 2024; 7pm

**Meeting Place:** Tracy Memorial Village Hall, 77 Main St, Chatham, NY 12037.

Respectfully submitted,

Desiree Kelleher

Village Clerk

(Rev. 07/25/24)