

BOARD OF TRUSTEES, Village of Chatham

September 9, 2024; 7:00pm

AGENDA

Call to Order (Regular Meeting):

First Public Comment (limited to 15 minutes):

DEPARTMENTS AND COMMITTEES REPORTS:

>Building Department: Building Inspector, Erin Reis.

>Police Department: Acting Chief J. Alessi; Police Commissioner Pete Minahan.

>Fire Department: Chief P. Rideout; Fire Commissioner Melony Spock.

>DPW: Foreman P. Genovese; Wastewater/Water Commissioner Ralph O'Mara-Garcia; Streets & Snow Removal Commissioner Karyn Schassler.

Approve Minutes of August 12, 2024.

Approve Minutes of August 26, 2024 Special Meeting.

Approve the August 2024 Budget to Actuals.

NEW BUSINESS:

Resolution 144 of 2024 - To approve the use of funds in the **Hudson and Houseman Avenue Water Main Reserve Fund** in the amount of **\$206,133.95** to cover invoices for purchases made from July to August, which were applied to the Village Budget line 83402 (Transmission Equipment), and is reflected as item "C" on the August Budget to Actual report.

Resolution 145 of 2024 - To Amend the Budget for use of the Unappropriated Fund Balance **WHEREAS**, The Board of Trustees resolved on January 8, 2024 to use the unappropriated balance to fund the project known as the **Chatham Municipal Well Assessment, a mandatory redundant water source**; and

**WHEREAS**, pursuant to Village Law section 5-520, appropriation of the necessary funds may be made by transferring available funds from the unappropriated fund balance if the water fund and such unappropriated fund balance contains sufficient funds for such appropriation and transfer;

**NOW, THEREFORE BE IT RESOLVED**, that the 2024-25 Village of Chatham **Water Fund budget** is hereby amended and modified as follows:

- Revenue line 914 (Assigned Appropriated Fund Balance) is increased by eleven thousand seven hundred thirty-one dollars **(\$11,731.00)**
- Appropriation to expense line 83404 (Transmission Contract) is increased by eleven thousand seven hundred thirty-one dollars **(\$11,731.00)**
- Budget line 917.01 (unappropriated unreserved fund balance) is reduced by eleven thousand seven hundred thirty-one dollars **(\$11,731.00)**
- All necessary sums and totals of budgeted appropriations and revenues shall be adjusted accordingly.

**Resolution 146 of 2024** - To approve the use of funds in the Village of Chatham **Sewer Reserve Fund** in the amount of **\$37,915** to cover invoices for purchases made from June to August, which were applied to the Village Budget line 81302 (Treatment Equipment) , and is reflected as item "A" on the August Budget to Actual report.

**Resolution 147 of 2024** – To authorize the DPW to purchase a **miniBLEND L4S-120-1.0PS Replacement Polymer Mixing Unit** from **KOESTER Associates, Inc.** in the amount **\$10,300** per Quote dated 9/4/24 due to the sudden unexpected failure of the existing unit.

**Resolution 148 of 2024** – To approve a **budget line transfer** in the amount of **\$10,300** from budget line 81304 Treatment/Disposal CE to budget line 81302 Treatment EQ for the emergency purchase of a **miniBLEND L4S-120-1.0PS Replacement Polymer Mixing Unit** from **KOESTER Associates, Inc.**

**Resolution 149 of 2024** - To authorize the CPD to purchase **one (1) Motorola portable LPR L6Q**, including a **5-year service agreement**, from **Vigilant Solutions, LLC** per quote #62F-0039-03 dated 08/22/24 (based on the Sourcewell Contract #101223-MOT) in the amount **\$9,155**.

**Resolution 150 of 2024** – To approve a **budget line transfer** in the amount **\$9155** from **grant money** budget line \_\_\_\_\_ to budget line \_\_\_\_\_ for the purchase of **one (1) Motorola LPR** from **Vigilant Solutions, LLC**.

**Resolution 151 of 2024** – To authorize the CPD to purchase **ten (10) Arlo Cameras w/accessories** for the **Tracy building** not to exceed **\$2,900**.

**Resolution 152 of 2024** – To approve a **one-time sewer relief** in the amount **\$489.08** to **St. James Roman Catholic Church Rectory** (acct #58-0) at **129 Hudson Avenue** due to a leaking outdoor faucet.

**Resolution 153 of 2024** – **175th Payne African Methodist Episcopal Church Anniversary...**

**WHEREAS**, the Payne African Methodist Episcopal Church is celebrating its **175th year** of existence in the Village of Chatham, and

**WHEREAS**, Payne African Methodist Episcopal Church has served the community for those many years, and

**WHEREAS**, Payne African Methodist Episcopal Church continues to serve the residents of the Village of Chatham and neighboring communities;

**BE IT RESOLVED**, that the Trustees and Mayor of the Village of Chatham congratulates Reverend Paulette A. Adams, Pastor, and members of the Payne African Methodist Episcopal Church on its noted anniversary and sincerely thank them for their efforts on behalf of our residents.

\*\*\*\*\*

DISCUSSION ITEMS:

- Trees in front of 2 Main Street. Remove and replace.
- Next month Board meeting date proposed Tuesday, October 15, 2024.
- KISS Document Shredding 09/16/24 – 09/27/24, fyi
- Sidewalk clearances and Pedestrian Safety – Second and Final Notice distributed.
- Refuse. (continue discussion)
- Jones Ave courts.

*Proposed Court Rules: One hour time limit.*

*-The following applies whenever both courts are in use and someone is waiting for an open court:*

No person may remain on the court for more than one hour, including as an instructor or playing partner with successive persons, when others are waiting to use the court. **At the end of one hour, every person on the court in any capacity (such as player, instructor, or observer) must vacate the court in favor of persons who have not been using the court.**

*-The following applies whenever both courts are in use:*

The users of one court must not interfere with the ability of others to use the adjacent court. **No players or group of players may have more than four tennis balls or pickleball balls on the court at any time.**

Second Public Comment Period (limited to 15 minutes):

Executive Session:

For discussion of proposed, pending, or current litigation.

Upcoming Meetings: October 15, 2024; 7:00pm.

Adjournment:

(9/9/24)

Meeting Location:

Tracy Memorial Village Hall  
77 Main Street, Chatham, NY 12037