

Board of Trustees
June 10, 2024; 7:00pm
AGENDA

Call to Order (Regular Meeting):

First Public Comment (limited to 15 minutes):

Department Reports:

- Building Department: Building Inspector, Erin Reis.
- Police Department: Acting Chief J. Alessi; Police Commissioner Pete Minahan.
- Fire Department: Chief P. Rideout; Fire Commissioner Melony Spock.
- DPW: Foreman P. Genovese; Wastewater/Water Commissioner Ralph O'Mara-Garcia; Streets & Snow Removal Commissioner Karyn Schassler.

Approve Minutes: May 13, 2024 Regular Meeting,

Approve Minutes: May 23, 2024 Special Meeting,

Approve Budget to Actuals: May 2024

NEW BUSINESS:

Resolution 106 of 2024 - To approve, and authorize the Mayor to sign the Village of Chatham **Shore Road Wellfield Evaluation Scope and Fee proposal #P2403383** in the amount of **\$27,031**, submitted by LaBella, dated May 15, 2024.

Resolution 107 of 2024 – To award the **WWTP UV Disinfection Project #2240294 contract** to the lowest bidder meeting specifications, _____, based on recommendation by LaBella Associates, according to the sealed bid dated _____, in the total amount of _____. (Funding from established “specific” Sewer Reserve Fund, subject to permissive referendum on the front end).

Resolution 108 of 2024 – To authorize the Mayor to sign a contract **between** _____ and the Village of Chatham for completion of the **WWTP UV Disinfection Project #2240294** according to LaBella Associates issued specifications dated 04/15/24, and Addendum No. 1 dated 05/22/24, in the total amount of \$_____.

Resolution 109 of 2024 - To authorize the Treasurer to issue a check to **Michael Shaffer** in the amount of **\$3500** as reimbursement of a \$3500 payment made to the Village for a **water system hook-up fee** for a planned “3rd floor as habitable/living/sleeping space” **separate sprinkler system**, which has **now been deemed NOT required** by Neal M. Collier (NYS Division of Building Standards and Codes).

Resolution 110 of 2024 – To authorize the Mayor to sign a **lease agreement with the Town of Chatham** for use of the **Courtroom and Office space** at the Tracy Memorial Village Hall for a one year period **August 1, 2024 through July 31, 2025, \$1650 per month.**

Resolution 111 of 2024 – To issue a one-time **sewer relief** in the amount of **\$57.69** to **Marilyn Martin, 131 Hudson Ave, Acct #57-0**, for 529.22CF water used to fill the swimming pool.

Resolution 112 of 2024 - To approve, and authorize the Mayor to sign the following *amended* agreement between the Village of Chatham and the Town of Chatham, to enable the Chatham Police Department to provide the **Town of Chatham with police services:**

**AGREEMENT FOR
POLICE SERVICES**

THIS AGREEMENT, made the ____day of _____, 2024, by and between

THE VILLAGE OF CHATHAM, a municipal corporation organized under the laws of the State of New York, with offices located at 77 Main St, Chatham, New York 12037, hereinafter referred to as the "Village", party of the first part; and

THE TOWN OF CHATHAM, a municipal corporation organized under the laws of the State of New York with offices in 488 NYS Route 295, Chatham, New York 12037, hereinafter referred to as the "Town", party of the second part.

WITNESSETH

WHEREAS, the "Town" has determined that a need exists for a more consistent police presence in order to meet its general obligation to protect the safety, wellbeing, and property of the inhabitants and visitors within its geographical boundary, and;

WHEREAS, each party hereto may provide police protection as a governmental function, and;

WHEREAS, The Board of Trustees of the Village of Chatham has authorized the Village of Chatham Police Department, at the discretion of the Police Chief and upon execution of a contract, to provide police protection to the Town of Chatham so long as the Village is reimbursed for 100% of the Village's cost for such service, and;

WHEREAS, the Town desires law enforcement services meaning a more constant and consistent presence of sworn Chatham Police personnel in the Town for the purpose of enforcing the NYS Penal Law, NYS Vehicle and Traffic Law, local laws, and insuring a higher quality of life.

NOW, THEREFORE, in consideration of the mutual promise contained herein, the parties agree as follows:

1. The Chatham Police Department, at the discretion of the Chief of Police, will provide the Town with police services as described above. The police protections will minimally consist of a patrol car with one or more officers patrolling the Town and/ or providing stationary service such as, for example, vehicle and traffic law enforcement.

2. The Town Supervisor and Chief shall meet from time to time, on reasonable notice to discuss the number of days, times, and hours of patrol needed to meet the needs of the Town. This understanding shall be initialed and dated by each party and attached as Schedule "A" to this agreement. The Town shall pay the actual hourly rate of the officer assigned, including overtime if applicable, any additional costs of liability insurance, and a fee of 67 cents (\$.67) per mile of patrolling. For police protection, the Town will be charged a minimum of four (4) hours. In the event that the cost of providing these services increases, the Village may unilaterally increase fees upon ten (10) days' notice.

3. The Chief will consider the Supervisors opinions regarding policing in the Town, but the Chief shall have sole discretion on the manner in which the services are provided taking into account his professional opinion, best practices, and the implication of any collective bargaining agreement.

4. The Village shall also provide the local justice court security during regularly, scheduled, sessions. The Village shall be paid the actual hourly wages of the assigned officers, mileage to and from court, and any added costs for liability insurance. For justice court security, the Town will be charged a minimum of three (3) hours.

5. Should an Emergency arise, at the sole discretion of the Chief, the patrols may be reassigned to another area but shall return as soon as practicable. The Town will not be responsible to make payment for the time the officer or officers are away on an emergency call.

6. The Village currently maintains liability insurance, automobile insurance, and workers' compensation insurance. Likewise, the Town shall have liability insurance covering the activities contemplated under this agreement.

7. The Town shall make payment on a monthly basis. The Village shall submit the request for payment in the form required by the Town. The Village may terminate services immediately upon the Town's failure to remit payment.

8. The agreement between the parties shall commence on May 1, 2024 and either party may cancel this agreement by giving the other party thirty (30) days' written notice either by personal service, or certified mail, return receipt requested. The contract terminates on April 30, 2025.

IN WITNESS WHEREOF, the Village of Chatham and the Town of Chatham have executed the Agreement as of the date (s) written below.

THE VILLAGE OF CHATHAM

By: _____ Date: _____
John Howe, Village of Chatham Mayor

By: _____ Date: _____
Joe Alessi, Village of Chatham Police Chief

THE TOWN OF CHATHAM

By: _____ Date: _____
Donal Collins, Chatham Town Supervisor

Schedule "A"

A Meeting will be conducted to discuss the terms of the patrols between the Chatham Police Department and the Town of Chatham on a quarterly bases (as needed) to review and update Schedule A.

The agreement previously discussed and both parties agreed to the following terms:

- Assigned patrols will cover different shifts targeting peak traffic periods.
- Patrols will prioritize specific locations designated by the Town Board and Police Department.
- Patrols may be deployed for Town community events as required.
- DWI patrols may be designated by the Chief in accordance with dates set by the Governor's Traffic Safety Committee's STOP DWI High Visibility Engagement Campaign, subject to funding availability.
- The Town Court will be provided with two court security officers.

Additional patrols can be requested by the Supervisor to the Chief directly.

By: _____ Date: _____

Joe Alessi
Village of Chatham Police Chief

By: _____ Date: _____

Donal Collins
Town of Chatham Supervisor

Likely additional Resolutions – pending dept budget line transfers to complete FY2023-2024 (tentative).

Resolution –funds to the Sewer Reserve? (tentative).

--**Introduction of Proposed Local Law** of 2024: ??
Pending draft from K. Dow “Food Trucks in the Village”.
(Set public hearing for July 8, 2024?; ____-pm)

Items for discussion or mention:

- a. signage on Locust Street – Resident written request for NO PARKING signage
- b. Reminder notices being issued - Outdoor seating on sidewalks
- c. Food trucks update

Second Public Comment Period (limited to 15 minutes):

Executive Session: For discussion of potential, proposed, pending or current litigation.

Adjournment:

Next regular meeting: July 8, 2024; 7:00pm,

Meeting Place: Tracy Memorial Village Hall, 77 Main Street, Chatham, NY 12037

Rev. 6/10/24