

APRIL 8, 2024; 6:30 PM
ORGANIZATIONAL MEETING 2024-2025
MINUTES

Oaths of Office: Trustee Melony Spock, and Trustee Karyn Schassler. *Written Oaths have been filed with the Clerk on March 25, 2024.*

Present: Mayor J. Howe; Members M. Spock, K. Schassler, R. O’Mara-Garcia; Village Clerk D. Kelleher; Deputy Clerk S. Davis, Village Treasurer P. DeLong; DPW Working Foreman P. Genovese; CPD Acting Chief J. Alessi; Village Accountant R. Patterson; **Not Present:** Village Attorney K. Dow, Deputy Mayor P. Minahan, Code Enforcement Officer E. Reis, CFD Chief P. Rideout

Call to Order: 6:30 p.m. by Mayor J. Howe.

New Business:

Appointments by the Mayor: Deputy Mayor: Trustee Peter Minahan

Appointments Submitted by the Mayor for Board Approval by Resolution: (Village Law §3-308)

Police Commissioner:	Trustee Peter Minahan
Fire Commissioner:	Trustee Melony Spock
Streets and Snow Removal Commissioner:	Trustee Karyn Schassler
Wastewater/Water Commissioner:	Trustee Ralph O’Mara-Garcia

Motion to approve made by R. O’Mara-Garcia, seconded by K. Schassler, approved by all.

Appointments Submitted by the Mayor for Board Approval by Resolution: (Village Law §3-301)

Village Clerk: Desiree Kelleher, at a pay rate set forth in the Village budget.

Village Deputy Clerk: Sam Davis, Jr. at a pay rate set forth in the Village budget.

Village Treasurer: Patricia DeLong, at a pay rate set forth in the Village budget.

Motion to approve made by M. Spock, seconded by K. Schassler, approved by all.

Appointments Submitted by the Mayor for Board Approval by Resolution: (Village Law §4-400(1) ci)

Registrar of Vital Statistics: Desiree Kelleher (at no additional salary)

Deputy Registrar of Vital Statistics: Sam Davis, Jr. (at no additional salary)

Collector of Taxes: Desiree Kelleher (at no additional salary)

Building Inspector/Code Enforcement Officer: Erin Reis, at a rate set forth in the Village budget.

Attorney for the Village: Ken Dow

Accountant for the Village: Robert Patterson at a rate set forth in the Village budget

Planning Board Chairperson: Dan Herrick

Planning Board Liaison: Karyn Schassler

Zoning Board of Appeals Chairperson: Stephen Piazza

Zoning Board of Appeals Liaison: Pete Minahan

Emergency Preparedness Coordinator: Eric Barnes

Emergency Preparedness Deputy Coordinator: Melony Spock

Motion to approve made by K. Schassler, seconded by R. O'Mara-Garcia, approved by all.

Resolution 40 of 2024: Designating the Bank of Greene County to act as depository of Village Funds. *Motion to approve made by M. Spock, seconded by K. Schassler, approved by all.*

Resolution 41 of 2024: Designating the Columbia Paper as the official newspaper of the Village of Chatham. *Motion to approve made by M. Spock, seconded by R. O'Mara-Garcia, approved by all.*

Resolution 42 of 2024: Authorizing payment in advance of audit of claims for public utility services, fuel, postage, freight and express charges, and health and dental insurance. *Motion to approve made by M. Spock, seconded by K. Schassler, approved by all.*

Resolution 43 of 2024: To pay the Internal Revenue Service rate per mile for mileage for use of Village Officers' and employees' vehicles when used in the performance of the duties of such person's office or position. *Motion to approve made by M. Spock, seconded by K. Schassler, approved by all.*

Resolution 44 of 2024: Authorizing to pay registration fees and travel expenses incurred by Village Officers and employees in connection with attendance at training/conferences with the prior approval of the Village Board. *Motion to approve made by M. Spock, seconded by K. Schassler, approved by all.*

Resolution 45 of 2024: Setting the second Monday of each month at 7:00 PM for Regular Meetings of the Board of Trustees. *Motion to approve made by R. O'Mara-Garcia, seconded by K. Schassler, approved by all.*

Resolution 46 of 2024: Setting the fourth Monday of each month at 7:00 PM for the Regular Meetings of the Planning Board. *Motion to approve made by R. O'Mara-Garcia, seconded by K. Schassler, approved by all.*

Resolution 47 of 2024: Setting the third Thursday of each month at 7:00 PM for the regular meetings of the Zoning Board of Appeals. *Motion to approve made by M. Spock, seconded by K. Schassler, approved by all.*

Resolution 48 of 2024: To re-affirm and accept the Village of Chatham (VOC) Emergency Preparedness plan for 2024-2025, to include the Public Employer Health Emergency Plan for 2024-2025. *Motion to approve made by M. Spock, seconded by R. O'Mara-Garcia, approved by all.*

Public Hearing for Tentative Budget is April 8, 2024 6:30pm

Next Regular meeting of the Board: April 8, 2024; 7:00pm.

Adjournment: *Motion to adjourn made by M. Spock, seconded by K. Schassler, approved by all at 6:35 p.m.*

Respectfully submitted,

Sam Davis Jr., Deputy Clerk

(Rev. 4.30.24)

VILLAGE OF CHATHAM, NEW YORK
TRACY MEMORIAL VILLAGE HALL
77 Main Street, Chatham, NY 12037