

**BOARD OF TRUSTEES**  
**June 12, 2023; 7:00pm**

**AGENDA - Regular Meeting**

**Call to Order (Regular Meeting):**

**First Public Comment (limited to 15 minutes):**

- Sergio Rico - introduction of Video Visions Legacy project concept to coincide with film permit application.
- "Jones Avenue Courts"

**DEPARTMENTS AND COMMITTEES REPORTS:**

>**Building Department:** Building Inspector, Erin Reis.

>**Police Department:** Acting Chief J. Alessi; Police Commissioner Pete Minahan.

>**Fire Department:** Chief P. Rideout; Fire Commissioner Melony Spock.

>**DPW:** Foreman P. Genovese; Wastewater/Water Commissioner Ralph O'Mara-Garcia; Streets & Snow Removal Commissioner Karyn Schassler.

**Approve Minutes of May 8, 2023.**

**Approve the May 2023 Budget to Actuals.**

**NEW BUSINESS:**

**Resolution 80 of 2023** – To approve **budget line transfers** according to the attached **schedule of transfers** dated June 12, 2023, and revised 9:26am.

**Resolution 81 of 2023** – To **amend the 2023-2024 Budget** by increasing the **Unclassified Revenue Line 2770.13** by **\$36,600** to reflect the unanticipated revenue received from Three McD, LLC for sewer line hook-up to 1 Taconic Place, and any expenses incurred directly associated with this hook-up will be paid from budget line **81202.13 Sanitary Sewers EQ**.

(Specific process to amend the budget pending guidance from K. Dow).

**Resolution 82 of 2023** – To authorize the Mayor to sign a **lease agreement with the Town of Chatham** for use of the **Courtroom and Office space** at the Tracy Memorial Village Hall for a one year period **August 1, 2023 through July 31, 2024, \$1650 per month**.

**Resolution 83 of 2023** – To approve a request submitted by **CABA** for the DPW to hang **Summerfest Banners** on Village poles.

**Resolution 84 of 2023** – To approve **payment of the Hudson Avenue water line project invoices** to date, which were applied to budget line 83402.12 Transmission Equipment, from the **Waterline Replacement Reserve** Fund, in the amount of **\$309,907.91**.

**DISCUSSION ITEMS:**

- **Washington Ave** – No parking sign – petition/letter from residents. (Tabled last month for further investigation).
- **Village Code updates** needed for Vehicles/Traffic including but not limited to overnight Village parking, Handicap parking, traffic signage, snow emergency streets. Specification for Grease Trap placement, and update fines/fees for non-compliance. Water meters – specify radio read type meters. (Tabled last month).
- **Food Trucks codes committee** – Draft status. (Tabled last month. Pending Attorney Dow comments emailed to Food Truck Committee members regarding “more objective standards”).
- **Parking on Railroad Ave.** (tentative)
  
- **Revisions to the Sewer Law** – (Introduced in February by Village Attorney K. Dow). Continue discussion regarding the following suggested revisions:
  - 1. Need to determine who has authority to oversee the sewer
  - 2. Who is best suited to do grease trap inspections?
  - 3. Does the Board want to revise penalties?
  - 4. Need to indicate a position or person (Chief operator, Superintendent, etc)
  - 5. Check for issues with Civil Service/Union regarding naming position or person.

**Second Public Comment Period (limited to 15 minutes):**

**Executive Session:** For discussion of collective negotiations pursuant to the Taylor Law.

**Upcoming Meetings:** *August 14, 2023 7:00pm: Regular Meeting*

**Adjournment:**

(rev.06/12/23)

**BUDGET LINE TRANSFERS**  
**FISCAL YEAR 2022-2023**  
**BOARD OF TRUSTEES MEETING JUNE 12, 2023**

Transfer in the amount of \$2,000 from 34104 Fire Building Repair and Maintenance to 34104 Fire Building Fuel due to an increase in heating oil.

Transfer in the amount of \$900 from 31204 Police Training to 31204 Police Maintenance due to an increase in cost of renewals in 2022-23.

Transfer in the amount of \$1,000 from 31204 Clothing Allowance to 31204 Police Maintenance due to an increase in cost of renewals in 2022-23.

Transfer in the amount of \$2,000 from 31204 Police Supplies & Materials to 31204 Police Maintenance due to an increase in cost of renewals in 2022-23.

Transfer in the amount of \$350 from 31204 Heating Fuel to 31204 Police Telephone/Internet due to an increase in phone and internet service.

Transfer in the amount of \$60.77 from 10102 Legislative Equipment to 10104 Legislative Contract due to additional ad expenses for local laws.

Transfer in the amount of \$406 from 14204 Legal Fees to 14504 Election Contract due to an unanticipated number of voter ballots for Trustee.

Transfer in the amount of \$700 from 14204 Legal Fees to 16204 Buildings Electric due to increased rates.

Transfer in the amount of \$1640 from 14204 Legal Fees to 16204 Buildings Contractual due to boiler repairs and ice melt increased pricing.

Transfer in the amount of \$979 from 14204 Legal Fees to 16204 Buildings R&M for services provided by Leggett Electrical.

Transfer in the total amount of \$3880, \$930 from 19904.12 Contingency (Water) and \$2,950 from 14404.12 Engineering (Water) to 90608.12 Medical Benefits (Water) due to unanticipated additional full time employees.

Transfer in the amount of \$375 from 14404.13 Engineering (Sewer) to 90608.13 Medical Benefits (Sewer) due to unanticipated additional mid-year employee.

Transfer in the amount of \$1,700 from 19904.12 Contingency (Water) to 90308.12 Social Security (Water) for increased pay for DPW Employees in the water fund due to several water line breaks.

Transfer in the amount of \$1,250 from 51104 General Repairs Building R&M to 51104 General Repairs Fuel Oil due to the increased price of heating fuel.

Transfer in the amount of \$25,000 from 19904 Contingency to 51824 Street Lighting due to increased cost for electric.

Transfer in the amount of \$700 from 83204 Source Power CE Training to 83204 Source Power Contract due to increased cost in supplies.

Transfer in the amount of \$250 from 83204 Source Power Telephone to 83204 Source Power Fuel Oil due to the increased price in heating fuel.

Transfer in the amount of \$9,100 from 83404 Transmission Contract to 83204 Source Power Electric due to increased cost for electric.

Transfer in the amount of \$2,500 from 14404.13 Engineer (Sewer) to 81304.13 Treatment Contractual due to costs related to the UV System upgrade per DEC.

Transfer in the total amount of \$22,812, \$9,500 from 81202 Transmission Contract, \$1,200 from 81204 Sanitary Sewer Veh Maint, \$1,500 from 14404.13 Engineer (Sewer) and \$10,612 from 81204.13 Sanitary Sewer Contractual to 81304 Treatment Electric due to increased cost for electric.

Transfer in the amount of \$750 from 81302 Treatment Equipment to 81204 Sanitary Sewer Electric due to increased cost for electricity.

Transfer in the amount of \$970 from 14104 Clerk Training to 13204 Independent Accountant due to unanticipated use of services.

Transfer in the amount of \$960 from 16202 Building Equipment to 75504 Celebrations due to increased costs in items and supplies.

***Updated 6/12/23 @ 9:26am***