

BOARD OF TRUSTEES
May 8, 2023; 7:00pm

AGENDA - Regular Meeting

Call to Order (Regular Meeting):
First Public Comment (limited to 15 minutes):

DEPARTMENTS AND COMMITTEES REPORTS:

- >Building Department: Building Inspector, Erin Reis.
- >Police Department: Acting Chief J. Alessi; Police Commissioner Pete Minahan.
- >Fire Department: Chief P. Rideout; Fire Commissioner Melony Spock.
- >DPW: Foreman P. Genovese; Wastewater/Water Commissioner Ralph O'Mara-Garcia; Streets & Snow Removal Commissioner Karyn Schassler.

Approve Minutes of April 10, 2023.
Approve Minutes of April 13, 2023, 2023-2024 Budget Approval.
Approve Minutes of April 26, 2023 Tax Warrant Approval.
Approve the April 2023 Budget to Actuals.

NEW BUSINESS:

Resolution 63 of 2023 – To approve a **budget line transfer** in the amount of **\$10,000** *from 31201 Police and Constable PS to 13251 Treasurer PS*, due to a new treasurer scheduled for more hours than the previous.

Resolution 64 of 2023 – To authorize the **Chatham Post 42 American Legion** to conduct the annual **Memorial Day** observances in the Village on Monday, May 29, 2023.

Resolution 65 of 2023 – To approve a one-time **sewer relief** in the amount of **\$1225.35** for **Gavriel Cohen at 1 Church Street**, due to a hot water tank leaking in the basement from 1/12/23 to 1/26/23.

Resolution 66 of 2023 – To approve and accept **Robert Patterson Accounting Services** proposal dated May 3, 2023, in the total amount of **\$19,800**, to be invoiced in increments of \$1,650 for 12 months, for the period **June 1, 2023-May 31, 2024**.

Resolution 67 of 2023 – To authorize the Mayor to sign a letter of support for the **Columbia County Agricultural Society, Inc. to hold the Columbia County Fair** from 12:00pm, noon on Wednesday, **August 30, 2023 through September 4, 2023.**

Resolution 68 of 2023 - To authorize the **Columbia County Agricultural Society to utilize the grass along Hudson Avenue** for the parking of vehicles during the **Columbia County Fair 2023.**

Resolution 69 of 2023 – To authorize the **Columbia County Agricultural Society** to conduct the annual **Firefighter’s Parade** on Saturday, **September 2, 2023.**

Resolution 70 of 2023 – To authorize the **Chatham Central School District** to hold the **2023 Graduation Parade** in the Village, immediately following the graduation ceremony on **Friday, June 23, 2023.**

Resolution 71 of 2023 – To approve the February 06, 2023 request by **Chatham Rural Cemetery Association, Inc.** for **\$3000** financial support.

Resolution 72 of 2023 – To approve and adopt the **April 2023 revision** of the Village “**Sexual Harassment in the Workplace Prevention Policy**”, following NYS guidelines to meet or exceed the recently updated NYS model policy.

Resolution 73 of 2023 - To authorize the **CPD** to change **office phone service** from Consolidated to **Gabbit** at an annual cost of about \$1700 a year, with a one-time fee of \$150, for a cost savings of \$2500 per year.

Resolution 74 of 2023 – To create a **Reserve** in the amount of **\$10,000** for **CPD Pole Mounted LPR/Camera**, Fiscal year 2023/2024.

Resolution 75 of 2023 – To approve and authorize the **CPD** to **encumber** funds in the total amount of **\$5571.22** to purchase **two (2) Motorola APX4000 VHF radios**, at \$2785.61 each.

Resolution 76 of 2023 – To approve a **budget line transfer** in the amount of **\$550 from 14404.13 Engineer to 13204.13 Independent Accounting**, due to unanticipated use of **accounting services** that were not budgeted for in the previous fiscal year.

Resolution 77 of 2023 - To approve the **budget line transfer** in the amount of **\$550 from 14404.12 Engineer to 13204.12 Independent Accounting**, due to unanticipated use of **accounting services** that were not budgeted for in the previous fiscal year

Resolution 78 of 2023 – To approve the **reimbursement of \$650.00** to the **Crandell Theatre**, for their payment to Lady Rooter, hired to investigate a sewer issue which was determined to be a clog in the sewer “main” and the responsibility of the Village.

DISCUSSION ITEMS:

- Revisions to the Sewer Law – (Introduced in February by Village Attorney K. Dow). Continue discussion regarding the following suggested revisions:
 - 1. Need to determine who has authority to oversee the sewer
 - 2. Who is best suited to do grease trap inspections?
 - 3. Does the Board want to revise penalties?
 - 4. Need to indicate a position or person (Chief operator, Superintendent, etc)
 - 5. Check for issues with Civil Service/Union regarding naming position or person.
- Food Trucks codes committee – Draft status. Input from CPD/Village Attorney.
- Village Code updates needed for Vehicles/Traffic including but not limited to overnight Village parking, Handicap parking, traffic signage, snow emergency streets. Specification for Grease Trap placement, and update fines/fees for non-compliance. Water meters – specify radio read type meters.
- CABA sign - Main Street near clock tower
- Washington Ave – No parking sign - letter from residents.
- Crandell Theatre – request for restitution due to clogged Sewer
- Jones Avenue Tennis Courts – When will it be ready for use this year?
 - Request from Carol Wong/OCTC to reserve courts for tournament Saturday June 24, 2023 (rain date Sunday June 25), 8am-4pm.
 - Interest in using the courts for Pickleball. Ease of changing nets?

Second Public Comment Period (limited to 15 minutes):

Executive Session: For discussion of a proposed, pending, or current litigation.

Upcoming Meetings: *June 12, 2023 7:00pm: Regular Meeting*

Adjournment:

(rev.05/8.1/23)