

ORGANIZATIONAL MEETING 2023-2024

APRIL 3, 2023; 6:00 PM

MINUTES

Call to Order: 6:00pm by Mayor J. Howe

Present: Mayor J. Howe; Trustees P. Minahan, K. Schassler, M. Spock, R. O'Mara-Garcia; Clerk D. Kelleher; Deputy Clerk S. Davis, Jr.; Treasurer P. DeLong; Residents DelRossi, M. Richardson, G. Worden.

Oaths of Office were filed with the Clerk by re-elected Mayor John Howe, re-elected Trustee Peter Minahan, and newly elected Trustee Ralph O'Mara-Garcia on April 3, 2023.

Public Comment: Resident J. DelRossi inquired about the Water and Sewer Infrastructure and if there is currently room for expansion. Mayor Howe replied that there is more room to expand in Sewer due to a somewhat recent upgrade, but that there is also room to expand in Water. Grant opportunities help with further infrastructure upgrades, and the Village plans to continue to apply for available funding.

New Business:

Appointments by the Mayor: Deputy Mayor: Peter Minahan.

Resolution 31 of 2023 - Appointments Submitted by the Mayor for Board Approval by Resolution: (Village Law §3-308). *So moved by M. Spock, seconded by K. Schassler. Approved by all.*

Police Commissioner:	Trustee Peter Minahan
Fire Commissioner:	Trustee Melony Spock
Streets and Snow Removal Commissioner:	Trustee Karyn Schassler
Wastewater/Water Commissioner:	Trustee Ralph O'Mara-Garcia

Resolution 32 of 2023 - Appointments Submitted by the Mayor for Board Approval by Resolution: (Village Law §3-301). *So moved by K. Schassler, seconded by P. Minahan. Approved by all.*

Village Clerk:	Desiree Kelleher, at a pay rate set forth in the Village budget.
Village Deputy Clerk:	Sam Davis, Jr. at a pay rate set forth in the Village budget.
Village Treasurer:	Patricia DeLong, at a pay rate set forth in the Village budget.

Resolution 33 of 2023 - Appointments Submitted by the Mayor for Board Approval by Resolution: (Village Law §4-400(1) ci). *So moved by M. Spock, seconded by K. Schassler. Approved by all.*

Registrar of Vital Statistics:	Desiree Kelleher (at no additional salary)
Deputy Registrar of Vital Statistics:	Sam Davis, Jr. (at no additional salary)
Collector of Taxes:	Desiree Kelleher (at no additional salary)
Building Inspector:	Erin Reis, at a rate set forth in the Village budget
Attorney for the Village:	Ken Dow
Accountant for the Village:	Robert Patterson at a rate set forth in the Village budget
Planning Board Chairperson:	TBD
Planning Board Liaison:	Karyn Schassler
Zoning Board of Appeals Chairperson:	Stephen Piazza
Zoning Board of Appeals Liaison:	Pete Minahan
Emergency Preparedness Coordinator:	Eric Barnes
Emergency Preparedness Deputy Coordinator:	Melony Spock

Resolution 34 of 2023: Designating the Bank of Greene County to act as depository of Village Funds. *So moved by M. Spock, seconded by K. Schassler. Approved by all.*

Resolution 35 of 2023: Designating the Columbia Paper and the Register-Star as the official newspapers of the Village of Chatham. *So moved by K. Schassler, seconded by P. Minahan. Approved by all.*

Resolution 36 of 2023: Authorizing payment in advance of audit of claims for public utility services, fuel, postage, freight and express charges, and health and dental insurance. *So moved by K. Schassler, seconded by P. Minahan. Approved by all.*

Resolution 37 of 2023: To pay the Internal Revenue Service rate per mile for mileage for use of Village Officers' and employees' vehicles when used in the performance of the duties of such person's office or position. *So moved by R. O'Mara-Garcia, seconded by P. Minahan. Approved by all.*

Resolution 38 of 2023: Authorizing to pay registration fees and travel expenses incurred by Village Officers and employees in connection with attendance at training/conferences with the prior approval of the Village Board. *So moved by M. Spock, seconded by K. Schassler. Approved by all.*

Resolution 39 of 2023: Setting the second Monday of each month at 7:00 PM for Regular Meetings of the Board of Trustees. *So moved by P. Minahan, seconded by K. Schassler. Approved by all.*

Resolution 40 of 2023: Setting the fourth Monday of each month at 7:00 PM for the Regular Meetings of the Planning Board. *So moved by K. Schassler, seconded by P. Minahan. Approved by all.*

Resolution 41 of 2023: Setting the third Thursday of each month at 7:00 PM for the regular meetings of the Zoning Board of Appeals. *So moved by R. O'Mara-Garcia, seconded by M. Spock. Approved by all.*

Resolution 42 of 2023: To re-affirm and accept the Village of Chatham (VOC) Emergency Preparedness plan for 2023-2024, to include the Public Employer Health Emergency Plan for 2023-2024. *So moved by M. Spock, seconded by P. Minahan. Approved by all.*

Items for Discussion: *None.*

Second Public Comment (limited to 15 minutes): *None.*

Upcoming Meetings:

- ✓ *April 10, 2023; 7:00pm: Next Regular meeting of the Board.*
- ✓ *April 13, 2023 at 6:00pm: Public Hearing for Tentative Budget.*
- ✓ *April 26, 2023 at 6:00pm: Special Meeting for Approval of Budget and approval of Tax Warrant.*

Adjournment: *So moved by M. Spock, Seconded by K. Schassler. Approved by all at 6:20pm.*

Respectfully Submitted,
Desiree Kelleher
Village of Chatham

VILLAGE OF CHATHAM, NEW YORK
TRACY MEMORIAL VILLAGE HALL
77 Main Street, Chatham, NY 12037