

BOARD OF TRUSTEES
Regular Meeting
April 10, 2023; 7:00pm

MINUTES

Call to Order (Regular Meeting): 6:00pm by Mayor J. Howe

Present: Mayor J. Howe; Trustees P. Minahan, K. Schassler, M. Spock, R. O'Mara-Garcia; Clerk D. Kelleher; Deputy Clerk S. Davis, Jr.; Treasurer P. DeLong; Village Attorney K. Dow; A. CPD Chief J. Alessi; CFD Chief P. Rideout; Code Enforcement Officer E. Reis; Resident A. McDowell; Resident K. Mackerer;; PS21 Executive Director A. Siyanko; Resident L. Locke

First Public Comment (limited to 15 minutes): CABA representative L. Locke asked about the possibility of a sign which would list the businesses on Railroad Ave. being placed in the green space next to the clock tower. Mayor J. Howe stated that if that area is a D.O.T. right of way, certain standards would have to be met.

PS21 Executive Director A. Siyanko gave a brief over-view of the history of PS21 and then outlined the new season schedule. She then requested the Board's thoughts and suggestions regarding the possibility of PS21 partnering with other groups and the Village to form a Cultural Arts Council which would share programming in order to make the village accessible to, and known for, the arts. After general discussion, she asked about the possibility of erecting a sign or banner.

A resident raised concerns regarding the potential brightness of LED lights which are pending installation in the village. Mayor J. Howe explained the process by which the Board had come to the decision to change the streetlights to LED lighting, the significant cost savings to the village, and that there are options for bulb brightness and warmth levels.

Departments and Committees Reports:

>Building Department: Building Inspector, Erin Reis. Report given by E. Reis.

>Police Department: Acting Chief J. Alessi; Police Commissioner Pete Minahan. Report given by A. Chief Alessi.

>Fire Department: Chief P. Rideout; Fire Commissioner Melony Spock. Report given by Chief Rideout.

>DPW: Foreman P. Genovese; Wastewater/Water Commissioner Ralph O'Mara-Garcia; Streets & Snow Removal Commissioner Karyn Schassler. Report read by Trustee K. Schassler.

Approve Minutes of March 15, 2023. So moved by M. Spock, seconded by K. Schassler. Approved by all.

Approve Minutes of March 23, 2023, Special Meeting (DPW Resolutions originally for 3/15/23). So moved by P. Minahan, seconded by K. Schassler. Approved by all.

Approve Minutes of April 3, 2023 Organizational Meeting. So moved by P. Minahan, seconded by M. Spock. Approved by all.

Approve the March 2023 Budget to Actuals. So moved by K. Schassler, seconded by P. Minahan. Approved by all.

New Business:

Resolution 43 of 2023 – To approve the CFD budget line transfers in the amounts of \$500 from 34104 Recruitment, and \$500 from 34104 Phone, for a total of \$1000 TO 34104 Motor Fuel due to a rise in the cost of fuel. So moved by M. Spock, seconded by R. O'Mara-Garcia. Approved by all.

Resolution 44 of 2023 – To approve and authorize the **Health Insurance premium** for the positions of **Treasurer, Clerk, and Deputy Clerk** to be paid **85% through the Village** contribution, and **15% by employee** contribution. *So moved by K. Schassler, seconded by M. Spock. Approved by all.*

Resolution 45 of 2023 - To approve the application for **Commercial Sewer Hook-up and Services OUTSIDE the Village** at 1 Taconic Place, Chatham, NY 12037, submitted on March 27, 2023 by Three McD, LLC. (aka Andrew McDowell, Water account #3500). *A. McDowell gave a brief overview of the project. After general discussion the resolution was tabled.*

Resolution 46 of 2023 - To authorize the CPD to purchase from **EZ-Child-ID**, one **Child ID System** in the amount of \$7999 plus \$149 shipping, for a **total of \$8148**, to participate in **Operation Safe Child**. *J. Alessi noted that this had been discussed a year ago and outlined the cost and details of the program. P. Minahan asked if the program could be set up at festivals/events. J. Alessi answered that it could and that the CPD would also be able to do walk-ins at the Tracy Memorial Village Hall. So moved by P. Minahan, seconded by M. Spock. Approved by all.*

Resolution 47 of 2023 - To approve and accept the **Chatham Fire Department General Convention 2023** appointments of **Paul Rideout as Fire Chief, Eric Barnes as 1st Assistant Fire Chief, and Andy Silver as 2nd Assistant Fire Chief**. *So moved by M. Spock seconded by P. Minahan. Approved by all.*

Resolution 48 of 2023 – To appoint **Dan Herrick** as the **Planning Board Chairperson**, effective April 10, 2023. *So moved by R. O'Mara-Garcia, seconded by P. Minahan. Approved by all.*

Resolution 49 of 2023 – To appoint **Francis Iaconetti** as the **Deputy Chairperson** of the Planning Board, effective April 10, 2023. *So moved by R. O'Mara-Garcia, seconded by P. Minahan. Approved by all.*

Resolution 50 of 2023 – To approve and accept **William Harris-Braun** as a member of the **Planning Board**, effective April 10, 2023. *So moved by K. Schassler, seconded by P. Minahan. Approved by all.*

Resolution 51 of 2023 – To approve and accept **Lorianne McDermott** as a member of the **Zoning Board of Appeals**, effective April 10, 2023. *So moved by M. Spock seconded by R. O'Mara-Garcia. Approved by all.*

Resolution 52 of 2023 – To approve the request, and authorize **CABA** to hold the annual **Summerfest** celebration on **Saturday, July 8, 2023, from 8:00am to 5:00pm**. *So moved by R. O'Mara-Garcia, seconded by K. Schassler. Approved by all.*

Resolution 53 of 2023 – To approve the request, and authorize **CABA** to use the **Main Street Municipal Lot** on Saturday, July 8, 2023 from **7:00am – 10:00pm**, for Summerfest. *So moved by P. Minahan, seconded by K. Schassler. Approved by all.*

Resolution 54 of 2023 - To approve the temporary suspension of the **local Open Container Law** on Saturday, **July 8, 2023 from 10am – 5pm**, on Park Row, on Main Street (from the traffic circle to the Railroad tracks), and on Hudson Avenue (from the Railroad Tracks to Gianni's Restaurant - 29 Hudson Avenue); and **from 10:00am - 10:00pm in the Main Street Municipal Lot**, for Summerfest. *So moved by R. O'Mara-Garcia, seconded by P. Minahan. Approved by all.*

Resolution 55 of 2023 – To approve the **closing of Main Street to traffic and parking**, from the traffic circle to the Clocktower, for Summerfest on Saturday, July 8, 2023, from 7:00am to 5:00pm. *So moved by P. Minahan, seconded by R. O'Mara-Garcia. Approved by all.*

Resolution 56 of 2023 - To approve the **closing of Park Row to traffic and parking**, from the entrance to Herrington's to Kinderhook Street, for Summerfest on Saturday, July 8, 2023, from 7:00am to 5:00pm. *So moved by K. Schassler, seconded by P. Minahan. Approved by all.*

Resolution 57 of 2023 – To approve the **suspension of all parking on Hudson Avenue** from the Railroad tracks to Yianni's Restaurant (29 Hudson Avenue), for Summerfest on Saturday, July 8, 2023, from 7:00am to 5:00pm. *So moved by R. O'Mara-Garcia, seconded by M. Spock. Approved by all.*

Resolution 58 of 2023 – To Approve the change in **Village fees for building permits to \$4/\$1000**. *So moved by R. O'Mara-Garcia, seconded by P. Minahan. Approved by all.*

Items for Discussion:

- Revisions to the Sewer Law – (Introduced in February by Village Attorney K. Dow). Continue discussion regarding the following suggested revisions:
 - 1. Need to determine who has authority to oversee the sewer
 - 2. Who is best suited to do grease trap inspections?
 - 3. Does the Board want to revise penalties?
 - 4. Need to indicate a position or person (Chief operator, Superintendent, etc)
 - 5. Check for issues with Civil Service/Union regarding naming position or person.

After general discussion, Mayor J. Howe stated that he and R. O'Mara-Garcia would contact the County Civil Service the following day.

- Food Trucks codes committee – review draft. *M. Spock gave an overview of the committee's progress to-date. The need for K. Dow and J. Alessi to weigh in was decided. Mayor J. Howe stated that he would like to have the process completed by next month, if possible.*
- Street Lighting information and Letter to the Board, submitted by Deb Ulmer. *(Previously discussed during the Public Comment Period)*
- Pro-Shred options. *Village Clerk D. Kelleher discussed options available for the continuance of free shredding being made available to village residents. P. Minahan said that he had contacted the County Clerk regarding the possibility of being included in the KISS program which, at this point, is unavailable to villages in the state. The County Clerk said that she would look into it. Mayor J. Howe stated that the village will do something in-house if it is determined that the village will not be included in the KISS program.*
- Request to review overnight Village parking, and Letter to the Board, submitted by Jill Gerrain.
- Revision of Village fees for building permits - currently, Village fee for a 2,028 sf home with a \$300K cost of construction would be \$507. If it were \$4/\$1000 it would be \$1200. Copake, Chatham, Hillsdale, Philmont all charge \$4/\$1000. Austerlitz charges \$6/\$1000. *Brief discussion, then moved to accept Resolution 58 (see above).*
- PS21 Letter to the Board – Within the Village promotion ideas for PS21 events. *(Previously discussed during the Public Comment Period)*

Second Public Comment Period (limited to 15 minutes): *A resident raised concerns regarding the placement by some local businesses of sandwich boards in the middle of the sidewalks, impeding foot traffic and making it hard to navigate for those with disabilities, despite Village Code stating that sandwich boards must not impede pedestrian traffic. After general discussion, it was decided to reach out to CABA to contact business owners and then follow up with the Code Enforcement Officer and the CPD if the problem continues.*

- Heavy Trash Drop Off will be May 15 –18, 2023. Vouchers available at Clerk’s Office.
- Annual NYS Burn Ban is in effect from March 16 through May 14.
- Reminder – Tentative Budget Public Hearing set for April 13, 2023 at 6pm.
- Special Meeting of the BOT for Budget approval, and approval of Tax Warrant – April 26, 2023; 6pm.

Executive Session: For discussion of a proposed, pending, or current litigation. *Motion to enter into Executive Session made by K. Schassler, seconded by R. O’Mara-Garcia. Approved by all at 8:21 pm.*

Motion to exit Executive Session made by K. Schassler, seconded by M. Spock. Approved by all at 9:20 pm.

Upcoming Meetings:

- * *April 13, 2023 at 6:00pm: Public Hearing for Tentative Budget.*
- * *April 26, 2023 at 6:00pm: Special Meeting for Approval of Budget and approval of Tax Warrant.*
- * *May 8, 2023 7:00pm: Regular Meeting*
- *

Adjournment: *Motion made by M. Spock, seconded by K. Schassler. Approved by all at 9:20 pm.*

Respectfully Submitted,
Sam Davis
Deputy Village Clerk
(rev.04/27/23

VILLAGE OF CHATHAM, NEW YORK
TRACY MEMORIAL BUILDING, 77 MAIN STREET, CHATHAM, NY 12037