

BOARD OF TRUSTEES MEETING, VILLAGE OF CHATHAM
TRACY MEMORIAL BUILDING, 77 MAIN STREET, CHATHAM, NY 12037

November 14, 2022; 7:00pm

MINUTES

Call to Order: 7:00pm Mayor John Howe

Present: Mayor J. Howe, Trustees K. Schassler, M. Spock, J. Boehme; Treasurer P. DeLong; Clerk D. Kelleher; Deputy Clerk S. Davis; Town of Chatham Liaison V. Pitkin; Fire Chief P. Rideout; Building and Codes E. Reis. **Not present:** Trustee P. Minahan; Village Attorney K. Dow.

First Public Comment (limited to 15 minutes): V. Pitkin inquired about a fence between the clock tower area and the railroad tracks. J. Howe replied that the area in question would be up to CSX, not the Village or Town.

Departments and Committees Reports:

>Building Department: *Given by Building Inspector, Erin Reis.*

>Police Department: Acting Chief J. Alessi; Police Commissioner Pete Minahan. *Read by Clerk D. Kelleher. J. Howe would like to look more into having cameras*

>Fire Department: Chief P. Rideout; Fire Commissioner Melony Spock. *Given by Chief P. Rideout.*

>DPW: Foreman P. Genovese; Wastewater/Water Commissioner Karyn Schassler, Streets & Snow Removal Commissioner Jaimee Boehme. *No report due to issues on the Ghent Water Line project.*

Approve Minutes of October 10, 2022. *So moved by M. Spock, seconded by K. Schassler; approved by all.*

Approve Minutes of Special Meeting November 8, 2022. *So moved by K. Schassler, seconded by J. Boehme; approved by all.*

Approve the October 2022 Budget to Actuals. *So moved by J. Boehme, seconded by M. Spock; approved by all.*

NEW BUSINESS:

Resolution 98 of 2022 – To authorize the Mayor to sign an agreement entitled “**Agreement for Tracy Hall Cleaning Services**”, between the Village of Chatham and **Whiteman Cleaning Services**, for the purpose of continuing their cleaning services for a term of one (1) year, beginning on **October 22, 2022** and continuing through **October 21, 2023**. *So moved by M. Spock, seconded J. Boehme; approved by all.*

Resolution 99 of 2022 – To approve and accept **MVP New Your State Small Group Recertification** for medical and dental health insurance **January 1, 2023** through **December 31, 2023**. *So moved by M. Spock, seconded by K. Schassler; approved by all.*

Items for Discussion:

- Firehouse Station #58, Village of Chatham Fire Department Feasibility Report (Draft) submitted by LaBella Associates, DPC; LaBella Project #2213347, November 10, 2021, and February 26, 2021 letter written by former Chief E. Barnes. *The draft report is a result of the Village hiring LaBella Engineering to put together a comprehensive report on the condition of the firehouse and possible options and associated costs. The architect, Dan, researched several options to rehab the existing building, and to build different versions of a new building. The report is close to being complete but the fire department is looking for a few more ideas for rehab of the existing. Once that is done, the architect will make a full presentation to the Board. In the meantime, the Mayor encourages the Board members to tour the fire house again in order to see some of the report topics firsthand.*
- Community Sharing idea, very preliminary rough idea submitted by Abi Mesick. - *Village Board discussed briefly and is not opposed to the idea of working with the Town to come up with ways to provide shared resources for community. No particular project at this time, and currently open to ideas that could work.*

Second Public Comment Period (limited to 15 minutes): *J. Howe noted that the lift that has been parked in Depot Square has been there longer than planned on by the contractor due to delay of materials they need to finish the project. As soon as the materials are in, the project will be completed and the lift will be gone. In the meantime the contractor will relocate it.*

Executive Session: *None.*

Adjournment: *So moved by M. Spock, seconded by J. Boehme. All approved at 8pm.*

Next meeting: *December 12, 2022 7:00pm*

Respectfully submitted,
Desiree Kelleher
Village Clerk
(rev.12/5/22)