

VILLAGE OF CHATHAM, NEW YORK
TRACY MEMORIAL VILLAGE HALL
77 Main Street, Chatham, NY 12037
APRIL 4, 2022; 6:00 PM EST

ORGANIZATIONAL MEETING
MINUTES

Call to Order: 6pm

Present: Mayor J. Howe, Trustee J. Boehme; Trustee K. Schassler; Trustee M. Spock; Village Clerk D. Kelleher; Resident J. Russell; Resident L. Brown

First Public Comment (limited to 15 minutes):

New Business:

Appointments by the Mayor: Deputy Mayor: Trustee Peter Minahan

Appointments Submitted by the Mayor for Board Approval by Resolution: (§3-308)

Police Commissioner: Trustee Peter Minahan *So moved by M. Spock, seconded by J. Boehme. All approved.*

Fire Commissioner: Trustee Melony Spock *So moved by J. Boehme, seconded by M. Spock. All approved.*

Wastewater/Water Commissioner: Trustee Karyn Schassler *So moved by M. Spock, seconded by J. Boehme. All approved.*

Streets and Snow Removal Commissioner: Trustee Jaimee Boehme *So moved by M. Spock, seconded by K. Schassler. All approved.*

Appointments Submitted by the Mayor for Board Approval by Resolution: (§3-301(3))

Village Deputy Clerk (§3-301(1) (b) and (c)): Sam Davis, Jr. at an annual salary set in the Village budget *So moved by K. Schassler, seconded by M. Spock. All approved.*

Appointments Submitted by the Mayor for Board Approval by Resolution: (§4-400(1) (c)(i))

Registrar of Vital Statistics: Desiree Kelleher (at no additional salary). *So moved by K. Schassler, seconded by M. Spock. All approved.*

Deputy Registrar of Vital Statistics: Sam Davis, Jr. *So moved by M. Spock, seconded by J. Boehme. All approved.*

Collector of Taxes: Desiree Kelleher (at no additional salary). *So moved by K. Schassler, seconded by M. Spock. All approved.*

Building Inspector: Erin Reis at an annual salary set in the Village budget. *So moved by M. Spock, seconded by K. Schassler. All approved.*

Attorney for the Village: Ken Dow. *So moved by M. Spock, seconded by K. Schassler. All approved.*

Accountant for the Village: Robert Patterson at an annual salary set in the Village budget. *So moved by J. Boehme, seconded by M. Spock. All approved.*

Planning Board Chairperson: Brandon Gaylord. *So moved by M. Spock, seconded by J. Boehme. All approved.*

Planning Board Liaison: Karyn Schassler. *So moved by J. Boehme, seconded by M. Spock. All approved.*

Zoning Board of Appeals Chairperson: Stephen Piazza. *So moved by M. Spock, seconded by K. Schassler. All approved.*

Zoning Board of Appeals Liaison: Pete Minahan. *So moved by J. Boehme, seconded by K. Schassler. All approved.*

Emergency Preparedness Coordinator: Eric Barnes. *So moved by M. Spock, seconded by J. Boehme. All approved.*

Emergency Preparedness Deputy Coordinator: Melony Spock. *So moved by K. Schassler, seconded by J. Boehme. All approved.*

Resolution 27 of 2022: Designating the Bank of Greene County to act as depository of Village Funds. *So moved by M. Spock, seconded by K. Schassler. All approved.*

Resolution 28 of 2022: Designating the Columbia Paper and the Register-Star as the official newspapers of the Village of Chatham. *So moved by K. Schassler, seconded by J. Boehme. All approved.*

Resolution 29 of 2022: Authorizing payment in advance of audit of claims for public utility services, fuel, postage, freight and express charges, and health and dental insurance. *So moved by J. Boehme, seconded by K. Schassler. All approved.*

Resolution 30 of 2022: To pay the Internal Revenue Service rate per mile for mileage for use of Village Officers' and employees' vehicles when used in the performance of the duties of such person's office or position. *So moved by K. Schassler, seconded by M. Spock. All approved.*

Resolution 31 of 2022: Authorizing to pay registration fees and travel expenses incurred by Village Officers and employees in connection with attendance at training/conferences with the prior approval of the Village Board. *So moved by K. Schassler, seconded by J. Boehme. All approved.*

Resolution 32 of 2022: Setting the second Monday of each month at 7:00 PM for Regular Meetings of the Board. *So moved by J. Boehme, seconded by K. Schassler. All approved.*

Resolution 33 of 2022: Setting the fourth Monday of each month at 7:00 PM on an as-needed basis for Meetings of the Board. *So moved by K. Schassler, seconded by M. Spock. All approved.*

Resolution 34 of 2022: To re-affirm and accept the Village of Chatham (VOC) Emergency Preparedness plan for 2022-23, to include the Public Employer Health Emergency Plan for 2022-23. *So moved by J. Boehme, seconded by K. Schassler. All approved.*

Items for Discussion: *Notice - Public Hearing for Proposed Budget is April 14, 2022 6:00pm*

Second Public Comment (limited to 15 minutes):

Resident L. Brown asked the Board to introduce themselves. The Board introduced themselves.

Adjournment: *So moved by J. Boehme, seconded by K. Schassler. Approved by all at 6:16pm.*

Next Regular meeting of the Board: April 11, 2022; 7:00pm

Respectfully submitted,
Deputy Clerk
Sam G. Davis Jr.
(4/26/2022)