

VILLAGE OF CHATHAM, NEW YORK - BOARD OF TRUSTEES MEETING

Tracy Memorial Village Hall - 77 Main Street, Chatham, NY 12037

SPECIAL MEETING

Tuesday, JUNE 29, 2021

5:00pm

Minutes

Call to order: 5:00pm

Present: *Mayor J. Howe; Trustees P. Minahan, J. Russell, J. Boehme; Village Clerk D. Kelleher.*

1. To Amend the following Resolutions from the June 14, 2021 Board of Trustees meeting. Amended resolutions reflect the approval of the lowest bid per requested specification, from Redlyne Performance, Inc. Amended resolutions also reflect the corrected budget line transfer amounts.

“4. Resolution” – To approve the ***upfitting of Chatham Police vehicle*** per Quote #11239 from Redlyne Performance, Inc., dated April 21, 2021, in the amount of \$8941.81. *So moved by J. Russell, seconded by J. Boehme. Approved by all.*

“5. Resolution” – To approve the *budget line transfer of \$8941.81* from account 917 (General Fund Unappropriated Fund Balance) to account 31202.01 (Police Equipment), for the purpose of ***upfitting Chatham Police vehicle***. *So moved by P. Minahan, seconded by J. Boehme. Approved by all.*

“10. Resolution” – To approve the ***upfitting of Chatham FIRE Department*** vehicle per Quote #11238 from Redlyne Performance, Inc., dated April 21, 2021, in the amount of \$6581.62. *So moved by J. Russell, seconded by P. Minahan. Approved by all.*

“11. Resolution” – To approve the *budget line transfer of \$6581.62* from account 917 (General Fund Unappropriated Fund Balance) to account 34102.01 (Fire Equipment), for the purpose of ***upfitting Chatham FIRE Department vehicle***. *So moved by J. Boehme, seconded by P. Minahan. Approved by all.*

2. To approve Budget Line Transfers according to the attached Schedule of Transfers Budget to Actuals June 29, 2021. *So moved by P. Minahan, seconded by J. Russell. Approved by all.*

3. To approve the reimbursement of overpayment of 2021 Taxes to Kristin Bass, in the amount of \$90.32. *So moved by J. Russell, seconded by J. Boehme. Approved by all.*

4. To institute the accruals portion of the Employee Benefits Manual. *So moved by J. Russell, seconded by P. Minahan. Approved by all.*

Discussion:

- J. Russell and P. Minahan will interview applicants for Planning and Zoning Board Secretary.

*-To discuss the specs and timing of the purchase of a new **FIRE TRUCK**. Lead time for supply of vehicles is increasing quickly. Cost of vehicles also increasing. Better overall, to move now on the Fire truck that is available, and meets FD requirements. Will need to compare different financing options.*

5. To draft a letter of intent to Premier Fire Apparatus, Inc., authorized dealer for E-ONE Emergency Vehicles, for the purchase of 2021 Rescue Pumper per proposal dated June 22, 2021 in the base amount of \$598,965.00. *So moved by P. Minahan, seconded by J. Boehme. Approved by all.*

Adjournment: *So moved by J. Boehme, seconded by J. Russell. Approved by all at 5:23pm.*

Respectfully submitted,

Desiree Kelleher
Village Clerk
(rev.7/6/21)

**SCHEDULE OF TRANSFERS
BUDGET TO ACTUALS**

JUNE 29, 2021

1. To approve the budget line transfer from account 13254.01 Treasurer Contractual to 13204.01 Independent Accountant in the amount of \$54.00 for budget overage.
2. To approve the budget line transfer from account 13254.01 Treasurer Contractual to 13251.01 Treasurer Salary in the amount of \$135.75 for personnel and position change overages.
3. To approve the budget line transfer from account 16204.01 Building Fuel Oil to account 16204.01 Building Electric in the amount of \$70.83 for budget overage.
4. To approve the budget line transfer from account 31204.01 Police Clothing to account 31204.01 Police Vehicle R&M in the amount of \$3.44 for budget overage.
5. To approve the budget line transfer from account 31204.01 Police Clothing to account 31204.01 Police Motor Fuel in the amount of \$12.42 for budget overage.
6. To approve the budget line transfer from account 34104.01 Fire Training to account 36204.01 Safety Insp. Contractual in the amount of \$58.92 for budget overage.
7. To approve the budget line transfer from account 51104.01 General Repair Veh. Main to account 51104.01 General Repair Office in the amount of \$2.95 for budget overage.
8. To approve the budget line transfer from account 97316.13 Sewer Upgrade Prin. To account 97377.13 Sewer Relining Int. in the amount of .31 cents for budget overage.
9. To approve the budget line transfer from account 97387.12 EFC Reservoir Int. to account 97417.12 Water Tower Int. in the amount of \$18.67 for budget overage.
10. To approve the budget line transfer from 917 General Fund Unappropriated to account 14204.12 Attorney Water Fund in the amount of \$3,000 for overage pertaining to the water storage tank fees.