

VILLAGE OF CHATHAM, NEW YORK, BOARD OF TRUSTEES MEETING
TRACY MEMORIAL BUILDING
77 MAIN STREET, CHATHAM, NY 12037

Monday, MAY 10, 2021 7:00 PM EST

MINUTES

PUBLIC HEARING: N/A

Call to Order: 7:00pm

Present: Mayor J. Howe; Trustees P. Minahan, J. Russell, J. Boehme, M. Spock; Village Clerk D. Kelleher; Fire Chief E. Barnes; Police Deputy Chief J. Alessi; Building Inspector E. Reis; Village Attorney K. Dow; Town Council V. Pitkin; Resident K. Schassler.

First Public Comment (limited to 15 minutes): None

Reports of Commissioners and Committees:

Building Inspector: Erin Reis

Fire Commissioner: Trustee Melony Spock

Police Commissioner: Pete Minahan

Streets & Snow Removal Commissioner: Trustee Jaimee Boehme

Wastewater/Water Commissioner: Trustee Jodie Russell

Approve the Minutes of April 12, 2021 Board Meeting: *So moved by M. Spock, seconded by J. Boehme. Approved by all.*

Approve the Minutes of April 20, 2021 Special Board Meeting with Budget Public Hearing: *So moved by J. Russell, seconded by P. Minahan. Approved by all.*

Approve the Minutes of April 29, 2021 Special Board Meeting - 2021/2022 Budget and Tax Warrant: *So moved by M. Spock, seconded by P. Minahan. Approved by all.*

Approve the Budget to Actuals for the Month of April 2021: *So moved by J. Boehme, seconded by P. Minahan. Approved by all.*

New Business:

- **Resolution 1** – To approve Budget Line Transfers according to attached Schedule of Transfers Budget to Actuals May 10, 2021. *So moved by J. Russell, seconded by M. Spock. Approved by all.*
- **Resolution 2** – To approve the request and authorize the Chatham Post 42, American Legion to conduct the annual Memorial Day observances in the Village on Monday, May 31, 2021. *So moved by M. Spock, seconded by J. Boehme. Approved by all.*
- **Resolution 3** – To approve the request and authorize CABA to hold a scaled down version of the annual Summerfest celebration on Saturday August 14, 2021. All plans will be contingent on the most current New York State directives regarding the pandemic. *So moved by P. Minahan, seconded by J. Russell. Approved by all.*

- **Resolution 4** – To approve and issue a check in the amount of \$56.01 to Elizabeth Thielen as reimbursement of overpayment of water/sewer account upon sale of property, final water/sewer read, and payment of taxes including any amount relieved. *So moved by J. Boehme, seconded by M. Spock. Approved by all.*
- **Resolution 5** – To approve and accept the Chatham Police Department Contract dated May 5, 2021. *So moved by M. Spock, seconded by P. Minahan. Approved by all.*
- **Resolution 6** - To approve and accept the Chatham DPW Collective Bargaining Agreement between UPSEU and the Village of Chatham for the period of ____ to _____, dated_____. *Resolution 6 was Tabled.*
- **Resolution 7** – To approve and accept Proposal for Village of Chatham Accounting Services May 31, 2022 from Robert Patterson, dated April 23, 2021. *So moved by J. Boehme, seconded by J. Russell. Approved by all.*
- **Resolution 8** – To approve the encumbrance of funds into the 2021/2022 budget year in the amount of \$6000 from the General Fund expenditure line 14504.01 to supplement the expenditure for (2) election cycles in the 2020/2021 budget year. *So moved by J. Boehme, seconded by J. Russell. Approved by all.*
- **Resolution 9** – To approve and accept the Madsen Overhead Doors proposal #15555 in the amount of \$5083.00 for furnishing and installing 2 overhead doors. *So moved by J. Boehme, seconded by P. Minahan. Approved by all.*
- **Resolution 10** – To approve and adopt the resolution that the Village of Chatham is a Purple Heart Village, and that the Village of Chatham hereby recognizes the sacrifices our Purple Heart recipients made in defending our freedoms and acknowledges their service and courage while protecting our country. *So moved by P. Minahan, seconded by J. Russell. Approved by all.*
- **Resolution 11** – To approve the purchase of Fire Department Command Vehicle per the lowest bid meeting specifications obtained through OGS Procurement Services, from Main Motorcar in the amount of \$34,372.59. *So moved by P. Minahan, seconded by M. Spock. Approved by all.*
- **Resolution 12** – To approve the purchase of (2) APX4500 Remote Mount Radio setups per (Motorola) Pittsfield Communications Systems, Inc. quote dated May 5, 2021 based on the NY State Contract #PT62495 (equipment) and # PS62496 (services), in the total amount of \$4,215.21, for the Fire Department. *So moved by M. Spock, seconded by J. Russell. Approved by all.*
- **Resolution 13** – To approve the purchase of Police Department Command Vehicle per the lowest bid meeting specifications obtained through OGS Procurement Services, from Main Motorcar in the amount of \$37,072.50. *So moved by J. Boehme, seconded by M. Spock. Approved by all.*

- **Resolution 14** – To approve the purchase of (1) APX4500 Remote Mount Radio setup per (Motorola) Pittsfield Communications Systems, Inc. quote dated May 3, 2021, based on the NY State Contract #PT62495 (equipment) and # PS62496 (services), in the amount of \$2107.61, for the Police Department. *So moved by M. Spock, seconded by J. Russell. Approved by all.*
- **Resolution 15** – To authorize the Mayor to sign an agreement between MVP Health Insurance Company and The Village of Chatham for MVP to provide the coverage described in the Group contract, commencing on January 1, 2021 and continuing until December 31, 2021. *So moved by J. Boehme, seconded by P. Minahan. Approved by all.*
- **Resolution 16** - To approve a Budget Line Transfer in the amount of \$38,587.80 from Budget Line 917 (General Fund unappropriated Fund Balance) to Budget Line 34102.01 (Fire Equipment). *So moved by P. Minahan, seconded by J. Boehme. Approved by all.*
- **Resolution 17** – To approve a Budget Line Transfer in the amount of \$39,180.11 from Budget Line 917 (General Fund unappropriated Fund Balance) to Budget Line 31202.01 (Police Equipment). *So moved by P. Minahan, seconded by J. Boehme. Approved by all.*
- **Resolution 18** – To amend the previously approved 2021/2022 Tax Warrant to correct the additional charge rate of 1-1/2% to read 1%, and to approve the Tax Warrant for fiscal year 2021/2022 as presented, totaling \$688,089.84. *So moved by M. Spock, seconded by J. Russell. Approved by all.*
- **Resolution 19** – To authorize the (DPW) purchase of Trash Pump per quote dated May 6, 2021 in the amount of \$1388.00 from Chatham Hardware. *So moved by P. Minahan, seconded by M. Spock. Approved by all.*
- **Resolution 20** – To authorize the (CPD) purchase of Speed Trailer _____ per quote # _____ dated _____ in the amount of \$ _____ from _____. Streets & Snow Removal Commissioner: Trustee Jaimee Boehme. *Resolution 20 Tabled until June.*
- **Resolution 21** – To authorize the (CPD) purchase of Toughbook computer, with mount for the 2021 Dodge Durango, per Quote # 0104563 from Telrepc in the amount of \$2215.00. *Resolution 21 Tabled until June.*
- **Resolution 22** – To authorize the (CPD) lettering of the new police vehicle per quote # _____ from _____ in the amount of \$ _____. *Resolution 22 Tabled until June.*
- **Resolution 23** – To approve the creation of an equipment reserve for 2021-2022 budget year for the Police Department in the amount of \$6,000 for the purchase of an LPR/Package. *So moved by P. Minahan, seconded by J. Russell. Approved by all.*
- **Resolution 24** – To approve the Month of May as Poppy Month for support of Veterans. *So moved by J. Russell, seconded by P. Minahan. Approved by all.*

Items for Discussion:

- LaBella Proposal #2102395 for Pre-referendum/Feasibility Study for Firehouse Project. *So moved by J. Russell, seconded by J. Boehme. Approved by all.*
- Mill Street – placement of “Caution Children at Play” signs at each end, in addition to some stepped up police enforcement. *So moved by M. Spock, seconded by P. Minahan. Approved by all.*
- Establishing Planning and Zoning Board Secretary. *It was discussed to advertise the position of Planning and Zoning Board secretary.*
- Clock Tower - Ownership, Deed/Title search. *Ken Dow is working on this.*

Second Public Comment Period (limited to 15 minutes): *Town Council V. Pitkin remarked that the Town of Chatham also passed resolution to be a Purple Heart Town. The Town of Chatham is working on their Comprehensive Plan update. They are trying to plan a tour of the Town on May 21 and would be stopping by the Tracy building with the planner.*

Executive Session: To discuss the employment history of a particular person and collective negotiations pursuant to the Taylor Law. *Motion to move into Executive Session by J. Russell, seconded by J. Boehme. Approved by all at 7:50pm.*
Motion to come out of Executive session by M. Spock, seconded by J. Boehme. Approved by all at 8:44pm.

Adjournment: *Motion to adjourn by J. Boehme, seconded by M. Spock. Approved by all at 8:44pm.*

Next meeting: June 14, 2021 7:00pm

(rev.06/08/21)