

**VILLAGE OF CHATHAM, NEW YORK
BOARD OF TRUSTEES MEETING
NOVEMBER 9, 2020
7:00 PM EST
VIA WEBEX
(PLEASE REFER TO WEBSITE FOR INVITATION)**

MINUTES

Call to Order at 7:00 p.m.

Present: Mayor J. Howe; Trustees P. Minahan; M. Spock; J. Russell; J. Boehme; Clerk/Treasurer D. Meyers; Deputy Clerk P. DeLong; Building Inspector E. Reis; Deputy Police Chief J. Alessi; Asst. Fire Chief P. Pratt; Newspaper Reporter E. Teasdale Town Council V. Pitkin; Atty. K. Dow; Resident S. Piazza

First Public Comment (limited to 15 minutes): S. Piazza regarding Village Clock. Reaching out to find someone to repair the clock as normal wear and tear is occurring. Reaching out to R. VanAlstyne.

Reports of Commissioners and Committees

Police Commissioner: Pete Minahan

Fire Commissioner: Trustee Melony Spock

Wastewater/Water Commissioner: Trustee Jodie Russell

Streets & Snow Removal Commissioner: Trustee Jaimee Boehme

Building Inspector: Attached

Approval of Minutes: October 19, 2020. So moved by Trustee P. Minahan; seconded by Trustee M. Spock. Approved by all.

New Business:

1. **Resolution:** To approve the Tracy Memorial Hall 77 Main Street Chatham NY 12037 as the polling place for the Village elections on Tuesday, March 16, 2021 from 12:00 noon until 9:00 p.m. So moved by Trustee J. Boehme; seconded by Trustee M. Spock. Approved by all.
2. **Resolution:** To approve the renewal of the health insurance plan effective January 1, 2021 at an increase of approximately 5.3% from last year and as stated in the attached report from MVP Health Care and dated October 20, 2020. So moved by Trustee P. Minahan; seconded by Trustee J. Russell. Approved by all.
3. **Resolution:** To authorize the Mayor to sign the Small Group Recertification from MVP Health Care for January 1, 2021 – December 31, 2021. So moved by Trustee M. Spock; seconded by Trustee J. Boehme. Approved by all.
4. **Resolution:** To approve the renewal proposal from Metzwood Insurance for Liability Insurance through Trident Public Risk Solutions dated October 23, 2020 for coverage from November 10, 2020 – November 10, 2021 in the amount of \$57,513 and attached hereto. So moved by Trustee P. Minahan; seconded by Trustee M. Spock. Approved by all.
5. **Resolution:** To approve the budget line transfer from Account #83204.12 (Source Contractual) to Account # 83204.12 (Source Vehicle Maintenance) in the amount of \$341.39. So moved by Trustee J. Boehme; seconded by Trustee P. Minahan. Approved by all.
6. **Resolution:** To authorize the Mayor to the sign the Agreement for Administrative Services (Health Reimbursement Account) between the Village of Chatham and Brown & Brown of New York, Inc. covering the period of January 1, 2021 to December 31, 2021 and attached hereto. So moved by Trustee M. Spock; seconded by Trustee J. Boehme. Approved by all.

Items for Discussion:

Tracy Grant Update –State continues to review documents

Compensation and Benefits Manual – Workshops will be needed to discuss further

Year-To-Date Budget Numbers – We have had a favorable response from the public to our YTD numbers which are posted on the website

Codes Committee – Can move forward. M. Spock to reach out to interested parties.

Police Reform – Posts to website and FB for public workshops of PR Committee.

Tracy Closing – Village Clerk’s office will go remote at the end of business Tuesday.

Second Public Comment Period (limited to 15 minutes): V. Pitkin thanking the Board for attendance at the ribbon cutting ceremony.

Executive Session: To discuss the employment history of a particular employee.

Moved In: So moved by Trustee J. Russell; seconded by Trustee P. Minahan. Approved by all at 7:52 p.m.

Moved Out: So moved by Trustee M. Spock; seconded by Trustee P. Minahan. Approved by all at 8:00 p.m.

Adjournment: So moved by Trustee J. Russell; seconded by Trustee J. Boehme. Approved by all at 8:00 p.m.

Next meeting:

December 14, 2020

7:00 p.m.

Respectfully submitted

**Debra Meyers
Village Clerk/Treasurer**