

**VILLAGE OF CHATHAM, NEW YORK  
BOARD OF TRUSTEES MEETING  
TRACY MEMORIAL BUILDING  
MAY 11, 2020  
7:00 PM EST  
VIA WEB EX**

**MINUTES**

**Call to Order at 7:00 p.m.**

**Present:** Mayor J. Howe; Trustees L. Packet, J. Boehme, M. Spock, P. Minahan; Village Clerk D. Meyers; Deputy Village Clerk P. DeLong; DPW Foreman P. Genovese; Building Inspector E. Reis; Police Chief P. Volkmann; Deputy Police Chief J. Alessi; Chatham Town Deputy Supervisor V. Pitkin; Newspaper Reporter E. Teasdale.

**First Public Comment (limited to 15 minutes):** Deputy Supervisor V. Pitkin advised that the Town of Chatham has a new Dog Officer.

**Reports of Commissioners and Committees**

Police Commissioner: Pete Minahan

Fire Commissioner: Trustee Melony Spock

Wastewater/Water Commissioner: Trustee Lenore Packet

Streets & Snow Removal Commissioner: Trustee Jaimee Boehme

Building Inspector: Erin Reis

**New Business:**

1. **Resolution:** To authorize the Clerk to request bids for garbage pick-up for a two year contract from July 1, 2020 – June 30, 2022. So moved by Trustee M. Spock; seconded by Trustee J. Boehme. Approved by all.
2. **Resolution:** To authorize the Mayor to appoint Debra Meyers as the Clerk/Treasurer at the same rate of pay as the current Village Clerk position per the 2019/2020 budget. The Clerk/Treasurer salary will adjust with the 2020/2021 budget year implementation. So moved by Trustee P. Minahan; seconded by Trustee L. Packet. Approved by all.
3. **Resolution:** To approve the encumbrance of funds in the amount of \$3,000.00 from the General Fund expenditure line #14504.01 to supplement the expenditure for an additional election cycle in 2020/2021 budget year. So moved by Trustee J. Boehme; seconded by Trustee L. Packet. Approved by all.
4. **Resolution:** To approve the budget line transfer from account 85104.01 (beautification) to account 13251.01 (treasurer salary) in the amount of \$708.34 to offset accountant fees. So moved by Trustee P. Minahan; seconded by Trustee M. Spock. Approved by all.
5. **Resolution:** To approve the budget line transfer from account 75504.01 (celebrations) to account 13251.01 (treasurer salary) in the amount of \$708.33 to offset accountant fees. So moved by Trustee L. Packet; seconded by Trustee M. Spock. Approved by all.
6. **Resolution:** To approve the budget line transfer from account 80204.01 (planning training) to account 13254.01 (treasurer contractual) in the amount of \$1500.00 to offset contractual obligations. So moved by Trustee L. Packet; seconded by Trustee M. Spock. Approved by all.
7. **Resolution:** To approve the budget line transfer from account 16204.01 (building contractual) to account 16504.01 (central communications) in the amount of \$294.39 to offset overages in communications line. So moved by Trustee P. Minahan; seconded by Trustee L. Packet. Approved by all.
8. **Resolution:** To approve the appointment of James Borgia-Forster as the Associate Justice at a fee set in the Village budget. So moved by Trustee M. Spock; seconded by Trustee L. Packet. Approved by all.
9. **Resolution:** To approve amending the 2020/2021 Tax Warrant collection date without penalty to July 1, 2020 from June 30, 2020. So moved by Trustee J. Boehme; seconded by Trustee P. Minahan. Approved by all.

10. **Resolution:** To authorize the Village of Chatham Fire Department to enter into a 50% / 50% grant with the NYS DEC via application to purchase items not costing more than \$5,000 with total reimbursement up to \$1,500. So moved by Trustee P. Minahan; seconded by Trustee M. Spock. Approved by all.

**Items for Discussion:**

Full-time DPW open position – Need job description, benefits package, costs, etc.

Letter from the Rural Cemetery – Letter to be sent advising the Village is not in a financial position to assist.

**Correspondence**

Letter of Resignation from Deputy Court Clerk

**Second Public Comment Period (limited to 15 minutes):** Deputy Supervisor V. Pitkin stated the Town will move forward with construction of pavilion due to safety concerns. No summer camp at the Crellin this year per Matt Murrell.

**Adjournment:** So moved by Trustee M. Spock; seconded by Trustee L. Packet. Approved by all at 7:57 p.m.

**Next meeting:**

**Monday, June 8, 2020 – 7:00 p.m.**

**Respectfully submitted**

**Debra Meyers  
Village Clerk**