

**VILLAGE OF CHATHAM, NEW YORK  
BOARD OF TRUSTEES MEETING  
TRACY MEMORIAL BUILDING  
MARCH 9, 2020  
7:00 PM EST  
MINUTES**

**Call to Order: 7:00 p.m.**

**Present:** Mayor J. Howe; Trustees L. Packet, J. Boehme, M. Spock, P. Minahan; Village Clerk D. Meyers; Building Inspector E. Reis; Newspaper reporter E. Teasdale; Residents: C. Vispo, W. Carroll, L. Locke, J. Russell, I. Jennings, F. Iaconetti, L. Korda, V. Pitkin, S. Piazza, M. Howe

**First Public Comment (limited to 15 minutes):** S. Piazza asking about solar speed limit signs for the Village

**Reports of Commissioners and Committees**

Police Commissioner: Pete Minahan – Commissioner working on Audit of Police Department

Fire Commissioner: Trustee Melony Spock

Wastewater/Water Commissioner: Trustee Lenore Packet

Streets & Snow Removal Commissioner: Trustee Jaimee Boehme

Building Inspector: Attached

**Presentation:** Claudia Knab-Vispo and Wendy Carroll – Pollinator Meadow (attached)

Approve the Minutes of February 10, 2020. So moved by Trustee L. Packet; seconded by Trustee M. Spock. Approved by all.

**New Business:**

**1. Resolution:** To approve Dan Herrick and Leo Ponter attending the 82<sup>nd</sup> Annual NYPF conference on Monday, April 20, 2020 at a cost of \$210.00 each. So moved by Trustee M. Spock; seconded by Trustee L. Packet. Approved by all.

**2. Resolution:** To appoint Stephen Piazza as the Chairman to the Zoning Board of Appeals. So moved by Trustee P. Minahan; seconded by Trustee M. Spock. Approved by all.

**3. Resolution:** To approve a budget line transfer from Account 85104.01 (Beautification) to Account 13254.01 (Clerk Contractual) to cover the costs of ADP charges incurred in the amount of \$1,600.00. So moved by Trustee M. Spock; seconded by Trustee P. Minahan. Approved by all.

**4. Resolution:** To approve one time sewer relief in the amount of \$1,565.24 to Herman Witthoft of 57 Kinderhook Street for a burst water pipe. So moved by Trustee P. Minahan; seconded by Trustee J. Boehme. Approved by all.

**5. Resolution:** To authorize the Mayor to sign the Agreement between the Village of Chatham and Robert Patterson as the Village CPA at a cost of \$27,000 to be paid in twelve (12) installments of \$2,250 each month beginning in April of 2020 through May 31, 2021. So moved by Trustee L. Packet; seconded by Trustee M. Spock. Approved by all.

**Items for Discussion:**

Overnight Parking – Local Law Amendment

Treasurer Transition

Village of Chatham – Entering Village signage

Budget – Submission of documents on a timely basis from Dept. Heads

Sexual Harassment Training planned for all employees and volunteers in April of 2020.

Committee – To be formed to amend Local Laws (Parking; Signs; Sidewalks; Food Trucks, etc.)

**Correspondence**

Letter of Resignation of Michael Fennelly from the Police Department

Letter of Resignation of Patricia DeLong from the Village Court

**Second Public Comment Period (limited to 15 minutes):** E. Teasdale asking about Police Audit (formal report forthcoming)

**Adjournment:** So moved by Trustee M. Spock; seconded by P. Minahan at 7:52 p.m.

**Next meeting:**

**Wednesday, April 1, 2020 Organizational Meeting**

**Monday April 13, 2020 Board of Trustees Meeting**

**Respectfully submitted**

**Debra Meyers**  
**Village Clerk**