

SPECIAL MEETING

**VILLAGE OF CHATHAM, NEW YORK
BOARD OF TRUSTEES MEETING
TRACY MEMORIAL BUILDING
OCTOBER 31, 2017
1:00 PM EST
MINUTES**

Call to Order at 1:12 p.m.

Present: Mayor T. Curran; Trustees L. Packet; M. Wollowitz; J. Rippel; Clerk D. Meyers; Treasurer B. Henry; Police Chief P. Volkmann. Absent Trustee G. Wordon

New Business:

1. **Resolution:** To approve the Commercial Insurance Bid from Trident Public Risk at a cost of \$48,264.55 as presented by Metzwood Insurance Agency. So moved by Trustee Packet; seconded by Trustee Rippel. Approved by all.
2. **Resolution:** To approve ZBA Webinar Training for Brin Quell and Pat Rotondo for November 9, 16, 30 and December 7 in an amount not to exceed \$100.00 each (\$200.00). So moved by Trustee Wollowitz; seconded by Trustee Rippel. Approved by all.
3. **Resolution:** To approve a Request for a Study to install a crosswalk at the intersection of Elm Street and Hudson Avenue by the Department of Transportation. So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all.
4. **Resolution:** To approve the lease or purchase of a 2017 Dodge Charger Police AWD Vehicle and accessories at a cost not to exceed \$41,144.46. So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all.
5. **Resolution:** To approve the Police Department sponsorship of Mackenzie Valentine for the Police Academy. So moved by Trustee Packet; seconded by Trustee Rippel. Approved by all.
6. **Resolution:** To approve the new policy for late payment of water/sewer bills as follows:
 - a) Late Notice will be mailed two (2) weeks after due date if payment has not been received.
 - b) Additional five percent (5%) penalty fee will be applied three (3) weeks after due date if payment has not been received.
 - c) Shut off Letter will be mailed four (4) weeks after due date if payment has not been received.
 - d) Shut off Notice will be posted six (6) weeks after due date if payment has not been received and as allowed by law. Service will be shut off 24-48 hours after this posting.So moved by Trustee Wollowitz; seconded by Trustee Rippel. Approved by all.

Items for Discussion:

- a. Policy for late notices, shut off notices, and shut-offs for water/sewer bills.
- b. Rail Service from Pittsfield to New York City through the Village of Chatham.

Adjournment: So moved by Trustee Rippel; seconded by Trustee Wollowitz. Approved by all at 2:30 p.m.

Respectfully submitted

Debra Meyers
Village Clerk