

VILLAGE OF CHATHAM, NEW YORK
BOARD OF TRUSTEES MEETING
TRACY MEMORIAL BUILDING
October 11, 2018
7:00 PM EST

MINUTES

Call to Order at 7:00 p.m.

Present: Mayor T. Curran; Trustees L. Packet; M. Wollowitz; J. Rippel; P. Minahan; Village Clerk D. Meyers; DPW Working Foreman P. Genovese; Police Chief P. Volkmann; Fire Chief P. Rideout; Asst. Fire Chief J. Howe; Newspaper Reporter E. Teasdale; Resident M. Spock; C. Bruneau; F. Iaconetti; K. Schassler; L. Korda; M. Hoopes; K. Wallin

First Public Comment (limited to 15 minutes): M. Hoopes regarding water meters and re-levy of water bills onto taxes. Legality of re-levy. Replacement of old water meters (new numbers created identifying older meters for replacement). F. Iaconetti regarding double taxation of recyclables. M. Spock and C. Bruneau thank the DPW, Police, and Clerk for assistance with the Octoberfeast. Crosswalk on Woodbridge Avenue? Crosswalk Signs?

Reports of Commissioners and Committees

Police Commissioner: Mayor Tom Curran

Fire Commissioner: Trustee Jay Rippel, Jr.

Wastewater/Water Commissioner: Trustee Michael Wollowitz

Streets & Snow Removal Commissioner: Trustee Lenore Packet

Building Inspector: Attached

Court Report: Attached

To accept the Minutes for:

August 17, 2018 – So moved by Trustee Rippel; seconded by Trustee Wollowitz. Approved by all.

September 13, 2018 – So moved by Trustee Packet; seconded by Trustee Rippel. Approved by all.

September 20, 2018 – So moved by Trustee Packet; seconded by Trustee Wollowitz. Trustee Rippel abstained. Approved by all.

New Business:

- 1. Resolution:** To approve waiving two (2) hour parking Village wide for the Film Festival the week of October 22 – 28, 2018. So moved by Trustee Packet; seconded by Trustee Rippel. Approved by all.
- 2. Resolution:** To approve a one-time sewer relief to William Everetts of 25 Spring Street in the amount of \$53.41 for a hot water heater break. So moved by Trustee Rippel, seconded by Trustee Wollowitz. Approved by all.
- 3. Resolution:** To approve a one-time sewer relief to E W Birch (4 Payn Avenue Builder) in the amount of \$134.03 for outdoor watering usage. So moved by Trustee Wollowitz; seconded by Trustee Packet. Approved by all.
- 4. Resolution:** To approve the hiring of Richard Kratt part time as a skilled laborer for the DPW at 90% of \$17.05 (\$15.35 per hour) of the base rate according to the 2018 Union Contract. So moved by Trustee Packet; seconded by Trustee Rippel. Approved by all.
- 5. Resolution:** To accept the following change to the Procurement Policy **Section 6 Documentation Delivery** in the place of Procurement Official will now be "Department Head". So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all.
- 6. Resolution:** To accept the following change to the Procurement Policy **Section 7 Procurement Official** "information to be updated annually at the April Organizational Meeting of the Board of Trustees". So moved by Trustee Rippel; seconded by Trustee Wollowitz. Approved by all.
- 7. Resolution:** To accept the following changes to the Compensation and Benefits Manual **Section 2.3 Pay Period and Check Distribution** as per the attached sheet. So moved by Trustee Packet; seconded by Trustee Rippel. Approved by all.
- 8. Resolution:** To approve the closing of Kinderhook Street from Park Row to Woodbridge Avenue on Wednesday, October 31, 2018 from 5:00 p.m. to 8:00 p.m. for trick or treating. So moved by Trustee Packet; seconded by Trustee Rippel. Approved by all.

9. **Resolution:** To approve the transfer of \$16,546 from the contingency line (account code 19904.01.000.00) to the engineering line (account code 14400.01.000.00) to cover the cost of engineering services provided by John G. Waite and Associates, in relation to architectural drawings for the Tracy Memorial Building. So moved by Trustee Rippel; seconded by Trustee Rippel. Approved by all.

Items for Discussion:

IT Shared Services – M. Wollowitz looking into changing to Shared Services with the County. Ongoing
Changing Board meetings to Tuesday nights – Village Court meets on second Tuesday. How about Monday?
County Waste – Questions regarding recycling. It appears to be a state-wide problem.

Correspondence

Chatham Post 42 American Legion Veterans Day Ceremony
Use of Municipal Property Applications

Second Public Comment Period (limited to 15 minutes): F. Iaconetti still waiting for numbers regarding payout of monies to Barbara Henry for her final month.

Executive Session: The employment history of a particular person.

So moved into Executive Session by Trustee Rippel; seconded by Trustee Wollowitz. Approved by all at 8:20 p.m.
So moved out of Executive Session by Trustee Wollowitz; seconded by Trustee Rippel. Approved by all at 8:31 p.m.

Adjournment: So moved by Trustee Rippel; seconded by Trustee Wollowitz. Approved by all at 8:33 p.m.

Next meeting:

Thursday, November 8, 2018

7:00 p.m.