

**VILLAGE OF CHATHAM, NEW YORK
BOARD OF TRUSTEES MEETING
TRACY MEMORIAL BUILDING
JULY 14, 2016
7:00 PM EST**

MINUTES

Pledge of Allegiance and Call to Order 7:05 p.m.

Present: Mayor T. Curran; Trustees L. Packet; M. Wollowitz; G. Wordon excused himself at 8:00 p.m.; absent Trustee J. Rippel; Clerk/Treasurer B. Henry; Deputy Clerk D. Meyers; DPW Foreman P. Genovese; Fire Chief P. Rideout; Retired Fire Chief J. Howe; Fire Chief E. Barnes; Asst. Fire Chief J. Cerami; Police Chief P. Volkmann; Newspaper Reporter Amelia Teasdale; Grant Writer Victor Cornelius; Resident S. Piazza and R. Hargis

First Public Comment (limited to 15 minutes) - No Comments

Approval of Minutes of Previous Meetings: June 9 - So moved by Trustee Packet; seconded by Trustee Wollowitz; Approved by all present; June 28, 2016 – So moved by Trustee Packet; seconded by Trustee Wollowitz; Approved by L. Packet; M. Wollowitz; and T. Curran.

Reports of Commissioners and Committees

Police Commissioner: Mayor Tom Curran

Fire Commissioner: Trustee Jay Rippel, Jr.

Wastewater/Water Commissioner: Trustee Michael Wollowitz

Streets & Snow Removal Commissioner: Trustee Lenore Packet

Village Clerk/Treasurer: Attached

Building Inspector: Attached

Update on property issues via M. Khosrova - Attached

New Business

1. **Resolution:** To approve relief for \$21.00 of sewer portion of bill for Barenfeld after pool fill-up. So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all present.
2. **Resolution:** To approve relief for \$227.06 of sewer portion of bill for Peck after a significant water leak. So moved by Trustee Wollowitz; seconded by Trustee Packet. Approved by all present.
3. **Resolution:** To approve use of gazebo for Payne AME Church on July 23, 2016 for prayer vigil. So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all present.
4. **Resolution:** To approve use of gazebo for Cornerstone Fellowship Church the week of August 15- 19 between the hours of 2-4 for two hours each day for a "backyard Bible Club". Tabled due to safety concerns. Will address concerns with the Church and bring the Resolution back for discussion at the next BOT Meeting.
5. **Resolution:** To approve use of gazebo area for Farmer's Market on Friday afternoons from July 22 through October. So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all present.
6. **Resolution:** Approve putting out to bid Woodbridge Avenue paving. So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all present.
7. **Resolution:** Approve putting out to bid curbing installation on the west side of Woodbridge Avenue. So moved by Trustee Wollowitz; seconded by Trustee Packet. Approved by all present.
8. **Resolution:** Approve putting out to bid sidewalk installation on the west side of Woodbridge Avenue. So moved by Trustee Wollowitz; seconded by Trustee Packet. Approved by all present.
9. **Resolution:** Approve closing of Jones Avenue from 9 Jones Avenue to Cottage Street on August 21, 2016 from 9:00 – 3:00 for a block party. Contingent on neighbors agreeing to the road closure and planned notification of 911. So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all present.
10. **Resolution:** Approve use of the municipal parking lot from 11:00 – 8:00 on October 1, 2016 for Oktoberfest. Tabled at this time secondary to need for more information.
11. **Resolution:** To approve a secure needle drop box in both the men's and women's bathrooms. So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all present.
12. **Resolution:** To approve Aimee Richards to be the Department Social Worker, as a contractor pro bono, to provide confidential referral services to Officers and their families. So moved by Trustee Wollowitz; seconded by Trustee Packet. Approved by all present.

Victor Cornelius updated the BOT on the Grant process for the Tracy Memorial Restoration. He states we should be receiving some information and/or confirmation within the next several weeks.

Old Business

1. Update on fines and fees – Workshop held prior to BOT Meeting. Discussions ongoing with plan for another workshop in the future.
2. Update on proposed fire truck – CFD discussed options of Demo Fire Trucks and their ability to donate \$5,000.00 per year for the next ten years to help with associated costs. Victor Cornelius added that there are funds available the he would be happy to inquiry about for the Village and that there is a 0% loan program available.
3. Update on lift – Decision not to go ahead with a lift at this time as it is not ADA compliant and will compromise the fabric of the historic structure and the Grant process as recommended by Architect Jack Waite.

Items for Discussion:**Correspondence:****Letter from Fire Company Presidents**

Second Public Comment Period (limited to 15 minutes) – Bob Hargis has requested more notice for work being done on the street where he lives. DPW Foreman acknowledged that we were late in getting the notices out and apologized. The Mayor and Foreman both stated we will continue to work harder on notifications.

Adjournment – So moved by Trustee Wollowitz; seconded by Trustee Packet at 9:07 p.m. Approved by all present

Next meeting:**Board of Trustees Meeting:**

Thursday, July 28, 2016 at 7:00 PM

Respectfully Submitted

Debra Meyers
Village Deputy Clerk