

**VILLAGE OF CHATHAM**  
**ZONING BOARD OF APPEALS MEETING**  
**December 7<sup>th</sup>, 2015**  
*Approved Minutes*

**Board Present**

Joanne DelRossi – Chairperson  
Brin Quell  
Stephen Gitto – Absentia  
Jon Morrell  
Aaron Gaylord

**Public Present**

Winnie Legere  
Steven Legere  
David Moon

**Call to Order:** The meeting of December 7<sup>th</sup>, was called to order at 7:30 PM.

**The Minutes** from November 24<sup>th</sup>, 2014 were approved by motion made by Ms. Quell, seconded by Mr. Morrell.

Mr. Gaylord - Aye

Chairperson DelRossi – Aye

**The Minutes** from February 23<sup>rd</sup>, 2015 were tabled due to not having a quorum from that meeting.

**The Minutes** from July 21<sup>st</sup>, 2015 were approved by motion made by Mr. Morrell, seconded by Mr. Gaylord.

Ms. Quell - Aye

Chairperson DelRossi – Aye

**The Minutes** from October 28<sup>th</sup>, 2015 were approved by motion made by Ms. Quell, seconded by Mr. Morrell.

Mr. Gaylord - Aye

Chairperson DelRossi – Aye

1. **Application, #2015-047, 46 Kinderhook St.; Steven Legere; Applicant;** site plan review for addition to building and entrance. Chairperson DelRossi states the variance is for a 15 ft. set back going from 2 ft. to 6 inches. Winnie Legere, the Applicant states that is correct. Chairperson DelRossi then asks the Applicant for the Certified Mail receipts for the notices sent to the abutters. The Applicants state they did not know they had to do that. Chairperson DelRossi states the meeting will have to be rescheduled after the abutters have been notified 10 days prior to the next meeting.

The Board looks at some dates that they would all be available for and agree to reschedule for Thursday the 17<sup>th</sup> at 7:30pm.

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**Adjournment:** Zoning Board of Appeals meeting of December 7<sup>th</sup>, 2015 was adjourned at 7:44PM by motion made by Ms. Quell, seconded by Mr. Morrell.

Mr. Gaylord - Aye

Chairperson DelRossi – Aye

Respectfully Submitted,

Erin Reis-Costa  
Secretary