

**VILLAGE OF CHATHAM
BOARD OF TRUSTEES MEETING
THURSDAY, APRIL 24, 2014**

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

PRESENT: Mayor Tom Curran, Trustee Jay Rippel, Trustee Michael Wollowitz, Trustee Lenore Packet and Treasurer Barbara Henry.

PUBLIC COMMENT:

No public comment.

MINUTES:

Motion made by Trustee Packet, seconded by Trustee Rippel to approve March 10, 2014 minutes. All approved.

COMMITTEE REPORTS:

Police – Sergeant Joe Alessi presented police car camera information. The Police Department would like to install cameras in two (2) police cars. Discussed when cameras would run, recording capabilities, downloading videos, etc.

Resolution #44 made to purchase two Watch Guard car cameras for police cars, not to exceed total cost of \$9,300.

Resolution made by Trustee Rippel, seconded by Trustee Wollowitz. Approved by all present.

DPW – report from Mike Losa read by Trustee Packet.

Comprehensive Plan Committee Update – provided by Lael Locke

Committee has been very active – held community meetings from September through January. Columbia Land Conservancy advisor helped committee greatly, but has since left her job and no longer has time to assist this committee. Ms. Locke is recommending that a professional consultant be hired. Would like hire Matt Rogers, of Rogers Planning and Research, LLC. The committee’s goal is to have everything complete within six (6) months. Ms. Locke said after the Comprehensive Plan is complete, then the Zoning Code should be reviewed.

OLD BUSINESS

Safe Routes to Schools – will be interviewing three (3) firms recommended by Pat Prendergast on April 29 beginning at 6pm.

For Signe’s Sake – revised 5K race route submitted by Steve Collins. They will follow the same route that Sean’s Run uses each year.

Resolution #45 made "For Signe's Sake" 5K race to be held on September 14, 2014. Race will follow route as submitted by Steve Collins.

Resolution made by Trustee Packet, seconded by Trustee Wollowitz. Resolution approved by all present.

Resolution #46 to hire three (3) new part-time police officers: Jason Faulkner, Tom Lovett and Amber Hyuck.

Resolution made by Trustee Rippel, seconded by Trustee Wollowitz. Resolution approved by all present.

Resolution #47 made to accept resignation from Kathryn Burke as Village Clerk, effective April 25, 2014.

Resolution my by Trustee Packet, seconded by Trustee Wollowitz. Resolution approved by all present.

Resolution #48 made to appoint Barbara Henry Clerk/Treasurer.

Resolution made by Trustee Wollowitz, seconded by Trustee Packet. Resolution approved by all present.

Resolution #49 to hire Matt Rogers, Rogers Planning and Research, LLC, as Comprehensive Plan consultant, fee not to exceed \$8,650.

Resolution made by Trustee Rippel, seconded by Trustee Packet. Resolution approved by all present.

Resolution #50 made to approve written proposed 2014/2015 budget including fund balances as will be included:

- Total General Fund adopted budget is \$1,118,170.00
- Total anticipated revenues not from taxes is \$462,143
- Tax levy is \$656,027.00
- Tax rate is \$5.9518 per thousand
- Sewer fund revenues are \$196,000.00
- Sewer fund expenditures are \$385,185.00
- Water fund revenues are \$333,769.54
- Water fund expenditures are \$225,550.00

(NOT SURE IF THESE NUMBERS WERE TAKEN FROM THE CORRECT PLACE – NEED TO BE REVIEWED!)

Resolution #51 made to close Main Street and Park Row, while still allowing parking in Depot Square, on July 12, 2014 from 10am until 4pm.

Resolution made by Trustee Packet, seconded by Trustee Rippel. Resolution approved by all present.

Resolution #52 made to seek professional services in the form of Letters of Interest for Tracy Memorial Village Hall assessment.

Resolution made by Trustee Packet, seconded by Trustee Rippel. Resolution approved by all present.

Resolution #53 made to put garbage collection services out to bid.

Resolution made by Trustee Wollowitz, seconded by Trustee Rippel. Resolution approved by all present.

Resolution #54 made to appoint Ernie Reis to Planning Board.

Resolution made by Trustee Packet, seconded by Trustee Wollowitz. Resolution approved by all present.

ITEMS FOR DISCUSSION

Water Engineering Firm – Trustees Wollowitz and Morrell are working on an RFP. Draft RFP was submitted and discussed.

Deputy Clerk – job description distributed. May 1 will start interviewing applicants.

WWTPO – one applicant with proper licenses. Mayor Curran would like to interview applicant as soon as possible. Trustee Wollowitz suggested holding interview at plant. Mayor Curran would like current water/sewer employees included in the interview process.

Fire Department – 2nd Assistant Chief Eric Barnes passed along a thank you to Trustee Rippel for attending recent fire incidents in the Village. Trustee Rippel stated that he is very impressed by watching the Village volunteer firefighters in action, and thanks them.

Water Protection Committee – Mayor Curran has become involved with the Dewey Loeffel project that involves concerns with water quality. Trustee Wollowitz suggested inviting Chatham School students to visit the reservoir and sewer station – could be a very interesting biology lesson.

CORRESPONDENCE

Columbia County Fair – letter from Angelo Nero about the 2014 Columbia County Fair.

Resolution #55 made permission for the Columbia County Agricultural Society to conduct the annual Firefighters Parade on Saturday, August 30, 2014 and to use the grassed area along Hudson Avenue for the parking of vehicles.

Resolution made by Trustee Packet, seconded by Trustee Rippel. Resolution approved by all present.

PUBLIC COMMENT PERIOD #2

Lael Locke – many new members on Planning Board and Zoning Board of Appeals. Each member is required to have four (4) hours of training each year. Asked that the Board ensure every member accomplishes this. Trustee Wollowitz is the liaison for the Planning and the Zoning Board of Appeals and will discuss this further with Trustee Locke.

Amelia Teasdale – Asked if cameras in police cars are common now.

Sergeant Alessi answered that no other agency in the County has cameras in cars. Stated that it is important for officer safety. Some other small forces in the area have them. Cell phone cameras are common and can be used against people.

Amelia Teasdale – asked if the one-way portion of Kinderhook Street could be made two-way on the day of Summerfest to help provide a route for people to drive, especially since Park Row and Main Street will be closed.

Sergeant Alessi said it could be considered.

Sergeant Alessi – asked the Village Board to advertise street closures/events ahead of time so residents are informed. Some residents are inconvenienced when no parking is allowed on their streets.

Abstracts – Resolution #56 made to accept already approved invoices in the amount of \$53,366.04 and to accept two new invoices in the amount of \$2,789.00.

Resolution made by Trustee Packet, seconded by Trustee Rippel. Resolution approved by all present.

Motion made to adjourn meeting at 8:45pm.

Respectfully submitted,

Kathryn Burke
Clerk