

**VILLAGE OF CHATHAM
BOARD OF TRUSTEES MEETING
THURSDAY, MARCH 27, 2014**

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

PRESENT: Mayor Tom Curran, Trustee Jay Rippel, Trustee Michael Wollowitz, Trustee Adrienne Morrell, Trustee Lenore Packet and Treasurer Barbara Henry.

PUBLIC COMMENT:

No public comment

MINUTES:

Motion made by Trustee Morrell, seconded by Trustee Packet to approve minutes from March 13, 2014 Board of Trustees meeting. All approved.

OLD BUSINESS:

None at this time.

NEW BUSINESS

Mayor's Budget – was delivered to Board of Trustees. Copies are available online or from the Clerk's office.

Meeting schedule for the month of April will be as follows:

April 7, 2014 – Organizational Meeting of the Village of Chatham at 6:30 pm; followed by Public Hearing on the 2014/2015 Budget at 7:00 pm

April 10, 2014 – 2014/2015 Budget Workshop at 6:00 pm; followed by regular Board of Trustees meeting at 7:00 pm

April 14, 2014 – 2014/2015 Budget Workshop at 6:30 pm

April 24, 2014 – 2014/2015 Budget Workshop at 6:00 pm; followed by regular Board of Trustees meeting at 7:00 pm

PILOT from Highpoint – their management company, Housing Resources, contacted the Village about setting up a payment plan of \$1,200/month. They owe two (2) years worth of payments. They have stated that they will pay more each month if they are able. They plan to pay off one full year right away. Discussion of division of money to school district, Town and Village.

Resolution #15 to work out a payment plan for PILOT program with Housing Resources for Highpointe property of minimum of \$1,200 per month.

Resolution made by Packet, seconded by Morrell. All approved.

Waterbilling – billing cycle has been changed to match the fiscal year of the Village. Discussion of complaints received in the Clerk’s office because of March 2014 bills.

Resolution #16 made to credit minimum charge bills only 1/3 of current quarterly minimum for March billing.

Resolution made by Wollowitz, seconded by Morrell. All approved.

Safe Routes to School Project – Pat Prendergast has announced the job in newspaper. NYSDOT is drafting up final plans. Engineers are starting to call about bidding.

Water Engineering – Trustee Morrell looked online to get information about this type of Request for Proposal. Trustee Morrell and Wollowitz will be meeting on March 31 to discuss further.

Tracy Evaluation RFP – Mayor Curran and Treasurer Henry have completed a DRAFT request for proposals. Treasurer Henry will send that out to BOT members for review.

Circle Garden – Trustee Packet would like to put out to bid to have a professional landscaping company plant and maintain the circle garden and possibly some flower pots on the Tracy steps.

Trustee Morrell asked if there is money left in the beautification budget. Trustee Packet answered yes.

Mayor Curran stated that specific areas and seasons need to be identified in any request for proposals.

Trustee Wollowitz asked if companies would be required to have their own insurance and if there would be any problems with our union for hiring a company like this. Trustee Packet stated that a company would need their own insurance and stated that are no union issues.

Resolution #17 made to request proposals for garden planting and maintenance in the circle area from Spring through Fall.

Resolution made by Trustee Morrell, seconded by Trustee Wollowitz. All approved.

CORRESPONDENCE:

Patricia Collins – letter of complaint about water/sewer billing.

Steve Collins – letter about running race in September. Sgt. Alessi estimates approximately \$700 for manpower to cover this event. Mayor Curran is going to discuss a different route with the organizer because the proposed route would stop traffic on State Route 66.

PUBLIC COMMENT:

Steve Piazza – Village entrance signs. Posts are good, structure is good, but signs need to be re-done. Would like to volunteer to take this project on and will also ask Rich Kraham for assistance. If possible, asked that flowers/stones/circle garden around the base of the sign poles be included in gardening project that Trustee Packet mentioned.

Asked if there is any money in the budget for sign work. Mayor Curran answered yes, streetscaping budget has money available. Mr. Piazza stated that new signs would be needed because the ones currently on display are quite shabby. He does not have any idea of cost for something like this. Would also like to include Village of Chatham logo on the signs.

Treasurer Henry stated that she has not moved forward with the logo contest since forming a committee and establishing rules.

Rusty Vazac stated that the sign out front looks like. Mayor Curran stated that Rich Kraham did the design for that sign and Wendy Carroll had the sign made.

Rusty Vazac asked if the RFP for landscaping would be binding.

Mayor Curran answered no, especially if the bids are all too expensive.

Rusty Vazac asked how a minimum payment on water/sewer bills came about.

Mayor Curran answered that a minimum payment has been in place for years and years. Trustee Rippel doesn't remember how minimum payment amount came to be, but stated that overage amounts are charged for actual usage. Treasurer Henry stated that the current billing structure needs to be adjusted.

ABSTRACTS:

Abstracts dated March 24, 2014 totaled \$89,806.35.

Resolution #18 made to approve abstracts in the amount of \$89,806.35.

Resolution made by Packet, seconded by Wollowitz. All approved.

Two invoices from December bills that did not get paid previously totaled \$2,350.32.

Resolution #19 to approve abstracts in the amount of \$2,350.32.

Resolution made by Morrell, seconded by Packet. All approved.

EXECUTIVE SESSION:

Motion made by Trustee Morrell, seconded by Trustee Wollowitz, to go into Executive Session at 8:30pm to discuss matters related to hiring and settlements. All approved.

Motion made by Trustee Morrell, seconded by Trustee Rippel, to leave Executive Session at 9:05pm. All approved.

Resolution #20 made to approve a settlement with Gallo Construction for the sum of \$40,000.

Resolution made by Trustee Morrell, seconded by Trustee Packet. All approve.

Resolution #21 made to hire Girvin & Ferlazzo as a labor relations consultant at a rate of \$175/hour.

Resolution made by Trustee Rippel, seconded by Trustee Wollowitz. All approve.

Resolution #22 made to hire Mike Losa as Working Foreman at a pay rate of \$22.50/hour for an average of 15 hours per week.

Resolution made by Trustee Packet, seconded by Trustee Wollowitz. All approve.

Motion made by Morrell, seconded by Rippel to adjourn at 9:13pm.

Respectfully submitted,

Kathy Burke, Clerk