

**VILLAGE OF CHATHAM  
BOARD OF TRUSTEES MEETING  
THURSDAY, FEBRUARY 20, 2014**

**PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

**PRESENT:** Mayor Tom Curran, Trustee Michael Wollowitz, Trustee Adrienne Morrell, Trustee Lenore Packet and Treasurer Barbara Henry

**ABSENT:** Trustee Jay Rippel, Clerk Kathy Burke

**PUBLIC COMMENT:**

Francis Iaconetti raised two issues:

- The need to enforce sidewalk shoveling. Kinderhook and Church Streets and Hudson Avenue are of particular note.
- Billing dates on water/sewer bills are not accurate as they do not reflect the actual meter reading. Concern is that fraud will occur when new rate is applied to water used prior to January 1. Actual date of reading should be recorded on bills.

**MINUTES:**

- Trustee Packet motioned to approve January 7, 2014 minutes, Trustee Morrell seconded. Minutes approved.
- Trustee Morrell motioned to approve special meeting January 20, 2014 minutes, Trustee Packet seconded. Minutes approved.

**DEPARTMENT REPORTS:**

Reports given by Police Chief Peter Volkmann, Fire Chief Paul Pratt and Treasurer Barbara Henry. Police Department report included request to promote Officer Alessi, to purchase office cubicles, and purchase police cars. Resolutions for promotion and cubicles noted below. Discussion of vehicle purchase will continue when additional information is gathered by Chief Volkmann.

**NEW BUSINESS:**

Resolution #8 made to promote Officer Joe Alessi to position of Seargent with retroactive salary adjustment to the promotion date pending the negotiation of the union contract.

Resolution made by Trustee Packet, seconded by Trustee Wollowitz. All approved.

Resolution #9 made to approve purchase of office cubicles for police department not to exceed \$3,000.

Resolution made by Trustee Morrell, seconded by Trustee Wollowitz. All approved.

Resolution #10 made to appoint Aaron Gaylord to the Zoning Board of Appeals.

Resolution made by Trustee Packet, seconded by Trustee Morrell. All approved.

Resolution #11 to appoint Barbara Henry as Deputy Registrar.

Resolution made by Trustee Morrell, seconded by Trustee Wollowitz. All approved.

Resolution #12 made to give approval for Scott and Matthew Wood to proceed with the revitalization of the Jones Avenue tennis courts.

Metz-Wood wants to donate re-surfacing and clean-up of the tennis courts.

Resolution made by Trustee Packet, seconded by Trustee Wollowitz. All approved.

**ADDITIONAL ITEMS FOR DISCUSSION:**

Bid document is with the DOT in Hudson for the Safe Route to Schools project. Expect to have the go-ahead in March.

Barriers are being molded by Doric Vault – 3 extra were made to be used at the Kline Kill.

Board should discuss whether a larger engineering firm should be engaged to oversee water system upgrades. Another special meeting to discuss all needed upgrades should be scheduled. Pat Prendergast will continue at this point. It would be helpful to have a comprehensive history of all water and sewer work. Mayor Curran and Trustee Wollowitz will work on that.

Working Foreman and Waste Water Treatment Plant Operator positions are being advertised.

An RFP will be developed to engage an architectural/engineering firm to evaluate the current status and future capacity of the Tracy. Francis Iaconetti offered to help review drafts.

Village Attorney has suggested that the Board let the school do all the legwork to get an emergency driveway approved. Mayor Curran will meet with school representatives about this next week.

Employee evaluation forms for Barbara Henry and Kathy Burke were distributed to Board and applicable Department heads. They should be returned to Trustee Packet by March 7.

**READING OF CORRESPONDENCE:**

Muriel Faxon submitted a letter asking that the Board not charge for parking in the lot behind Main Street.

**PUBLIC COMMENT:**

Joe Cerami wanted to say “Thank you” to DPW for a great job with snow removal with the recent storms.

Francis Iaconetti noted that DPW did a good job with clearing Woodbridge Ave. of snow today and that the business community did a good job keeping Main Street clear. Mr. Iaconetti also noted that the planned Executive Session needs to conform with Open Meeting Law. Mayor Curran confirmed that it does.

Jim Garvey asked about the SRS sidewalk project. The plan is to put a catch basin at the top of the hill at the same time other work is done. Mayor Curran will email plans to Mr. Garvy to see if this will affect the American Legion.

**EXECUTIVE SESSION:**

Motion made by Trustee Morrell to go into Executive Session to discuss employee performance, seconded by Trustee Wollowitz. Executive Session began at 9:00.

Motion made by Trustee Morrell to leave Executive Session, seconded by Trustee Wollowitz. Session ended at 9:15.

Abstracts will be reviewed by Mayor and Trustees before the end of the month with total approved for the record at the next meeting.

Next regular meeting will be held Thursday, March 13, 2014 at 7:00 pm.

Respectfully submitted,

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Barbara A. Henry