

VILLAGE OF CHATHAM BOARD OF TRUSTEES MEETING
TRACY MEMORIAL HALL, 77 MAIN STREET, CHATHAM NY
TUESDAY, APRIL 2, 2013, 7:30PM EDT

BOARD MINUTES

MEETING CALLED TO ORDER:

SALUTE TO THE FLAG

ROLL CALL: Mayor Tom Curran called the meeting to order the he also called the roll. Present: Mayor Curran, Trustee Lenore Packet, Trustee Michael Wollowitz, Trustee Adrienne Morrell; Absent: Jay Ripple, Jr.

Public comment period:

- Icy hill on Route 295.
- Graffiti on back of Crandell
- Police giving tickets.
- Drainage on parking lot behind Main Street.
- Village business owner wanting more representation in Village decision-making.

OLD BUSINESS:

- Firetruck: Village received two bids and the Fire Department Committee inspected and bids and the E-1 apparatus meets all the requirements. The contract was reviewed by the committee for approval.
- RESOLUTION 174: To accept the bid and authorize the Mayor to sign the contract for the purchase of a 75-foot areal chassis Typhoon truck per bid specifications with Nichols Oxygen Service E-1 dealer in the amount of \$613,999. Resolution made by Trustee Adrienne Morrell; seconded by Trustee Lenore Packet. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz.
- There will be a 20-day estoppel period to file and finalize the bond. Chris Chale will find out best BAN rates.
- Finalization of School Street project with expire this fall and the amount for that project with then will be used to cover the cost of the BAN for the fire truck.

NEW BUSINESS:

- RESOLUTION 175: Appointments by the Mayor:
 - Deputy Mayor (§4-400(1)(h)): Trustee Lenore Packet
 - Liaison to the Zoning Board: Trustee Michael Wollowitz
 - Liaison to the Planning Board: Trustee Michael Wollowitz
 - Liaison to the Building Inspector: Trustee Michael Wollowitz*Resolution made by Trustee Adrienne Morrell; seconded by Trustee Lenore Packet. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz.*
- RESOLUTION 176: Appointments Submitted by the Mayor for Board Approval by Resolution: (§3-308)
 - Police Commissioner: Mayor Tom Curran
 - Fire Commissioner: Trustee Jay Rippel, Jr.
 - Wastewater/Water Commissioner: Trustee Adrienne Morrell
 - Streets & Snow Removal Commissioner: Trustee Lenore Packet

*Resolution made by Trustee Adrienne Morrell; seconded by Trustee Mike Wollowitz.
Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz.*

- RESOLUTION 177: Appointments Submitted by the Mayor for Board Approval by Resolution: (§3-301(3))
 - Village Treasurer (§3-301(1)(c)): Barbara Henry at an annual salary set in the Village budget
 - Village Clerk (§3-301(1)(b)): Kathryn A. Burke at an annual salary set in the Village budget
 - Acting Village Justice (§3-301(2)(a)): David W. Harrison Sr. at a fee set in the Village budget
 - Clerk of the Court (§4-400(1)(c)(ii)): Joanne E. Dixon at a wage rate set in the Village budget

*Resolution made by Trustee Adrienne Morrell; seconded by Trustee Lenore Packet.
Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz.*

- RESOLUTION 178: Resolution determining that, pursuant to §3-301(2)(b) of Village Law, Trustee Lenore Packet, Jay Ripple, Jr., and Michael Wollowitz, shall act as the board of assessors

Resolution made by Trustee Morrell; seconded by Trustee Packet. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz.

- RESOLUTION 179: Appointments Submitted by the Mayor for Board Approval by Resolution: (§4-400(1)(c)(i))
 - Registrar of Vital Statistics: Kathryn A. Burke (at no additional salary)
 - Collector of Taxes: Kathryn A. Burke (at no additional salary)
 - Collecting Agent for the Community Development Fund: Kathryn A. Burke (at no additional salary)
 - Attorney for the Village: Alex Betke on an established fee basis
 - Human Resource Officer: Michael A. Richardson on an established fee basis of \$1.00 per year
 - Building Inspector: Walter Simonsmeier at an annual salary set in the Village budget
 - Planning Board Chairperson: Daniel Herrick
 - Zoning Board of Appeals Chairperson: Kevin Ellis
 - Caretaker of the Village Clock: John W. Bartholomew, Jr. at an annual salary of \$900.

Resolution made by Trustee Morrell; seconded by Trustee Packet. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz

- RESOLUTION 180: Resolution designating The Bank of Greene County to act as depository of Village funds.
Resolution made by Trustee Morrell; seconded by Trustee Wollowitz. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz
- RESOLUTION 181: Resolution designating the Columbia Paper and the Register-Star as the official newspapers of the Village of Chatham.
Resolution made by Trustee Morrell; seconded by Trustee Packet. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz
- RESOLUTION 182: Resolution authorizing payment in advance of audit of claims for public utility services, postage, freight and express charges (claims must be presented for audit at the next regular meeting)
Resolution made by Trustee Morrell; seconded by Trustee Wollowitz. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz
- RESOLUTION 183: Resolution authorizing to pay the Internal Revenue rate per mile for mileage for use of Village Officers' and employees' automobiles when used in the performance of the duties of such person's office or position.
Resolution made by Trustee Morrell; seconded by Trustee Wollowitz. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz
- RESOLUTION 184: Resolution authorizing to pay registration fees and travel expenses incurred by Village Officers and employees incurred in connection with attendance at training/conferences with the prior approval of the Village Board.
Resolution made by Trustee Morrell; seconded by Trustee Wollowitz. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz

- RESOLUTION 185: Resolution setting the second Thursday of each month at 7:30 p.m. for Regular Meetings of the Board.
Resolution made by Trustee Morrell; seconded by Trustee Wollowitz. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz
- RESOLUTION 186: Resolution setting the fourth Thursday of each month at 7:30 p.m. for Workshops of the Board to get input from residents and business owners and for the public to discuss important Village topics.
Resolution made by Trustee Morrell; seconded by Trustee Wollowitz. Approved by Mayor Curran and Trustees Morrell, Packet, Wollowitz

Public Comment Period:

- New Village Clerk starts on Monday, April 15, 2013.
- Village Workshops: maybe there can be a couple of workshops dedicated to general Q&A regarding Village operations.
- When the Village receives new fire truck there will be a “wet down” ceremony scheduled.

EXECUTIVE SESSION

- Trustee Morrell motioned for the board to go into Executive Session to discuss employee performance; seconded by Trustee Packet.
- Trustee Morrell motioned for the board to come out of Executive Session; seconded by Trustee Packet.

MEETING ADJOURNED

On motion of Trustee Morrell, seconded by Trustee Packet, the meeting was adjourned at 8:55pm.

Adrienne Morrell