

Minutes of the Public Works Advisory Committee  
06/18/2012 at the Tracy Memorial

Edgar Acevedo brought the meeting to order at 7:09PM.

Committee Members Present: Jim Simmons (co-chair), Rusty Vazac, and Steve Campbell.

The minutes of 05/21/2012 were approved with a motion to approve by Rusty Vazac which was seconded by Jim Simmons.

The proposed agenda was approved , Rusty Vazac making the motion to approve which was seconded by Steve Campbell.

It was noted that the sewer plant can be run by 2 employees, but should we switch employees with another village so that a person would be familiar with our operation in case of an emergency. This act would provide a little insurance for the other village and us if an employee was unable to perform at their job.

Upon discussing this subject it was also suggested that a duty manual of some sort should be drawn up, once again in case an emergency situation arose there would be some kind of list of to-do items available.

It was suggested that we contact the DPW employees to see if they have a list of maintenance jobs that they perform periodically.

Jim Simmons presented maps which he and Walt Vosburgh created which show the village water and sewer pipe locations and the age of the different sections of piping. These maps with the input from the Village DPW can aid in planning for future upgrades.

The meeting was adjourned at 8:33 PM with a motion to adjourn by Rusty Vazac seconded by Steve Campbell.

The next meeting will be 07/16/2012 at the Tracy Memorial at 7 PM.